

WILLIAMS BAY SCHOOL  
BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING  
Monday, November 14, 2011

Board Members Present: C. Butler, L. Landgraf, J. Pfeil, K. Travis, D. Woss

Absent: None

Administration Present: District Administrator V. Dalzin  
High School Principal B. Butters  
Elementary School Principal B. Isaacson  
Assistant for Business C. Reynolds

Absent: None

Guests: Ten

I. CALL TO ORDER:

School Board President K. Travis called the meeting to order in the Board room at 6:30 p.m.

II. ADJOURN INTO CLOSED SESSION PURSUANT TO SS 19.85 (1) (c), PERSONNEL ISSUES

A L. LANDGRAF/J. PFEIL MOTION AND SECOND TO GO INTO CLOSED SESSION PURSUANT TO SS 19.85 (1) (c), PERSONNEL ISSUES BY A ROLL CALL VOTE: C. BUTLER-AYE, L. LANDGRAG-AYE, J. PFEIL-AYE, K. TRAVIS-AYE, D. WOSS-AYE, CARRIED 5-0.

III. RECONVENE INTO OPEN SESSION

A L. LANDGRAF/C. BUTLER MOTION AND SECOND TO RECONVENE INTO CLOSED SESSION AT 7:00 P.M., CARRIED 5-0.

IV. COMMUNICATION AND PUBLIC COMMENTS

Moved ahead on the agenda:

D. Student Guests – Dr. Dalzin noted that at the beginning of each regular monthly school board meeting, there will be a student presentation and/or a discussion with students on various topics.

Winona State Jazz Festival Report – Students and Band Teacher David Johnson talked about their recent trip to the Jazz Festival. Corey Gregornik reported that his experience was outstanding. He learned to write a piece of music along with using a new percussion brush technic. Cassie Taplin also reported an outstanding experience. She thought everyone was very friendly and she learned some new technic in playing her instruments. The Board members thanked Mr. Johnson for his excellence in his band program.

A. Monthly Calendar

President Travis presented the monthly calendar.

B. Public Comments – C. Bienetti asked how to download the Williams Bay School's dynacal calendar program. Discussion followed. Derek Diehl stated that the Generals football team will be purchasing a coach bus. He offered the bus for use to the Williams Bay sports teams. He is hoping to charge less than our current bus company. The will be black and it will have magnet decals to be changed, depending on what team is using the bus. It will hold approximately fifty-three to fifty-five passengers.

C. Recognition of Achievements –B. Butters reported the three football players who received all-conference 2<sup>nd</sup> team awards: Jorge Huerta-running back; Michael Roth-offensive lineman; and John Higgins-inside

linebacker. The all-conference for Cross Country were Alyssa Alheid, Danny Butler, and Noah Mailloux. The swimming all-conference awards went to Carly O'Brien for 1<sup>st</sup> team for the 200 medley relay, 200 free relay and the 200 individual medley. She was also named to the second team all-conference in the 100 fly. The Tennis Team all-conference 1<sup>st</sup> team award was presented to Lauren Speare in the number one doubles position.

#### V. ACTION ITEMS

A. Approval of Consent Agenda - DA Dalzin requested approval of the following Consent Agenda items:

1. School Board Minutes  
Minutes of the Regular School Board Meeting of October 10, 2011 and the Special School Board Meetings of October 24 and November 2, 2011.
2. Bills Payable  
Bills payable for October 2011 Funds 10, 27, and 50, check numbers 55761-55953, Fund 60, check numbers 4417-4449 and Fund 80, check numbers 3082, for a total of \$615,524.11.
3. Parental Leaves  
Approve parental leaves for Brook Lile from approximately February 13 until the fall of 2012 and Sarah Stephens from February 15 through April 30<sup>th</sup>.
4. Youth Options  
As per state statute, approval for a student to take a Feminist Philosophy Class from UW-Wisconsin for an online course. The total cost of the course will be \$725 to include materials.
5. Cooperative Agreements  
Approve the Big Foot/Williams Bay Cooperative Wrestling Program for the 2012-13 and 2013-14 school years and the Badger, Wilmot, Westosha, Big Foot and Williams Bay Cooperative Swim Team for the 2012-13 and 2013-14 school years.
6. Resignation of Head Football Coach Buddy Breen  
Approve the resignation of the Head Football coach Buddy Breen.
7. Approval of the Winter Sports Coaching Assignments  
Approve Boys Basketball Head Coach Troy Nottestad; Assistant Coach Gary Ruch (non-paid volunteer); JV Coach Ryan Fritz; Girls Basketball Head Coach Mike Coolidge; JV Coaches Shane McKenley; Cheerleading Head Coach Jessica Niss; Junior High Sports Boys Basketball A-Team and B-Team Buddy Breen; Girls Basketball A-Team Scott Smith and B-Team Kevin Thomas.

A D. WOSS/L. LANDGRAF MOTION AND SECOND TO APPROVE THE CONSENT AGENDA, CARRIED, 5-0.

B. Grievance Procedure for all Williams Bay School District Employees

As per WI Act 10, all districts are to adopt a grievance procedure for all employees for the 2011-12 school year. Discussion followed.

A C. BUTLER/J. PFEIL MOTION AND SECOND TO APPROVE THE GRIEVANCE PROCEDURE FOR ALL OF WILLIAMS BAY SCHOOL DISTRICT EMPLOYEES EXCEPT THE EMPLOYEES COVERED UNDER THE COLLECTIVE BARGAINING AGREEMENT THAT EXPIRES JUNE 30, 2012, AND WITH THE CHANGES TO THE WORDING OF THE GRIEVANCE AS PRESENTED, CARRIED 5-0.

C. Set date for School Board Work Session

DA Dalzin requested an additional school board work session to be held on Saturday, November

19 at the jr/sr high school.

A J. PFEIL/L. LANDGRAF MOTION AND SECOND TO APPROVE THE SCHOOL BOARD WORK SESSION TO BE HELD ON SATURDAY, NOVEMBER 19, 2011, CARRIED, 5-0.

## VI. DISCUSSION

### A. Preliminary District Financial Projections

C. Reynolds presented a written report regarding preliminary financial projections for the district. Discussion followed. The report assumes no increase in student enrollment and/or open enrollment for the 2012-13 school year. It also includes a two percent increase in the total budget. It was noted that two full-time Special Education positions will need to be budgeted for the 2015-16 school year when the local districts have to absorb these positions from Walworth County's Special Education program.

### B. Athletic Booster Club proposal to purchase a van for the Williams Bay School District School Van – This will be placed on the December agenda.

### C. Community Conversations on November 2, 2011

K. Travis commented on the student conversations with the school board. All Board members thanked Principal B. Butters for doing such a great job of organizing the students. The students were given a list of questions to think about before the meeting. A large group of jr/sr high students participated and had some great input into the conversations. The students are expecting answers to some of their concerns. L. Landgraf also thanked C. Butler and B. Butters for organizing the conversations.

### D. Milwaukee School of Engineering (MSOE) Project Update

DA Dalzin reported on the meeting with the Milwaukee School of Engineering (MSOE) students regarding the Elementary School building. J. Pfeil stated that MSOE have come u/or another alternative plan, which will be discussed when the group is ready for their final presentation. MSOE also have ideas of what to do with the current elementary building. D. Woss requested that any materials presented to the committee be sent to all of the Board members.

### E. Employee Handbook Committee Update

DA Dalzin reported that the Employee Handbook Committee have met three times. The next meeting will be on December 8<sup>th</sup>.

## VII. REPORTS

### A. SCA – None

### B. District Administrator V. Dalzin – DA Dalzin reminded Board members about the upcoming 2011 Educator Effectiveness & Compensation Seminar to be held in Madison on December 2<sup>nd</sup>.

### C. High School Principal B. Butters – B. Butters acknowledged Coach Viss and the high school cheerleaders for their outstanding performances this year. He also noted the results of the parent survey regarding parent/teacher conferences. The consensus for the conferences would be for six minute conferences or two slots in a row for a total of twelve minute conferences, if the parent and/or teacher

felt it was necessary. B. Butters thanked Andie Flaherty for directing the band in D. Johnsons absence at the high school assembly on Friday.

D. Elementary Principal B. Isaacson – B. Isaacson reported the elementary schools enrollment was increasing. It was noted that the budget for next years' textbooks may have to be increased. The Book Fair will be open during parent/teacher conferences. The annual Thanksgiving Feast will be held on Wednesday, November 23 at the elementary school.

E. Board of Education – None.

VIII. ADJOURN INTO CLOSED SESSION PURSUANT TO SS 19.85(1) (c), PERSONNEL ISSUES  
AT 8:13 P.M., A L. LANDGRAF/J. PFEIL MOTION AND SECOND TO ADJOURN INTO CLOSED  
SESSION PURSUANT TO SS 19.85(1) (c), PERSONNEL ISSUES, BY A ROLL CALL VOTE:  
C. BUTLER, L. LANDGRAF, J. PFEIL, K. TRAVIS, D. WOSS, CARRIED 5-0.

Cathy Butler  
Clerk