

WILLIAMS BAY SCHOOL DISTRICT  
BOARD OF EDUCATION  
SCHOOL BOARD MEETING  
September 8, 2025

Board Members Present: J. Lothian, K. Nelson, E. Nichols, P. Peyer, M. Schneider

Absent: None

Administration Present: District Administrator Dr. White  
MS/HS Principal Mrs. Soley-Johnson  
Elementary Principal Dr. Bond  
Director of Special Education/School Psychologist Mr. Colosimo  
Business Manager Mrs. Frederick

Guests: 8

I. Call to Order

President J. Lothian called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited.

II. Adjourn Into Closed Session

At 6:31 p.m. P. Peyer / E. Nichols motioned and seconded to adjourn into closed session. Roll Call Vote: J. Lothian, aye; K. Nelson, aye; E. Nichols, aye; P. Peyer, aye; M. Schneider, aye. Carried 5-0.

Updates were given on two legal matters and a personnel matter was discussed.

III. Reconvene Into Open Session

At 6:57 p.m. K. Nelson / E. Nichols motioned and seconded to reconvene into open session. Roll Call Vote: J. Lothian, aye; K. Nelson, aye; E. Nichols, aye; P. Peyer, aye; M. Schneider, aye. Carried 5-0.

IV. Communication and Public Comment

Village President Adam Jaramillo thanked the district, parents and students for their help with the water emergency. He also publicly thanks Ryan Quinn for all his help. He also addressed logistics for the remaining bottled water.

V. Reports

A. Student Representatives – Laura Schnobel and Avery Kimmerly introduced themselves as Student Representatives for the school year. They gave a recap of the first day of school along with updates on sports, student clubs and activities. They also reported positive student feedback On the new attendance system that uses classroom phone holders, noting it was been well-received and has improved concentration.

- B. District Administrator – Dr. White reminded the board about the WASB Regional Meeting on September 23 and asked board members to inform Desirae if interested. He also noted the district is reviewing special education staffing needs due to student enrollment.
- C. Athletic Director / Sports Boosters – Mr. Johnson shared updates on fall sports participation numbers. He also reported concerns about the athletics and activities website, noting it does not meet his standards. He is working with the company on options to improve it.
- D. Parent Teacher Organization – No Report
- E. Middle/High School Principal – Mrs. Soley Johnson thanked the student representatives and highlighted successful back-to-school activities. She also shared reflections on the CKLA training held during in-service week, emphasizing its value to staff.
- F. Elementary School Principal – Dr. Bond thanked the student representatives and highlighted successful back-to-school activities. She also shared reflections on the recent data retreat held during in-service week, emphasizing its value to staff. Additional details will be shared during the October board work session.
- G. Director of Special Education/School Psychologist – Mr. Colosimo reported that the Special Education Team is undergoing a Procedural Self-Compliance Review to ensure adherence to state guidelines and procedures.
- H. School Board - None

## VII. Action Items

### A. Approval of Consent Agenda

- 1. School Board Minutes  
Approve the minutes of the Regular Board of Education Meeting held on August 11, 2025
- 2. Bills Payable  
Approve bills payable August 7, 2025, to September 4, 2025, for Funds 10, 21, 27, and 50, check numbers 87278 – 87374, wire transfer numbers 1139-1183.
- 3. Approve Swimming & Diving Co-Op Agreement with Lake Geneva Badger High School  
P. Peyer / M. Schneider motioned and seconded to approve the consent agenda as presented. Carried 5-0.

### B. Personnel Transactions

E. Nichols / M. Schneider motioned and seconded to approve the Personnel Transactions listed on the September 8, 2025, personnel transaction sheet. Carried 5-0.

### C. Set Date for October Meeting

P. Peyer / M. Schneider motioned and seconded to set the date for the October Regular Monthly Meeting for October 27 at 7:00 p.m. Carried 5-0.

VI. Discussion Items

A. Discuss Joint Village Board/School Board Meeting Scheduled for September 22, 2025

The board discussed the agenda for the joint meeting scheduled for September 22.

B. Discuss Potential Revision to the 2025-2026 Employee Handbook – Support Staff Job Share

A support staff member requested to enter a job share. The Employee Handbook currently does not contain language addressing job shares. Dr. White researched Wisconsin school districts for sample language and recommended adding clear language to the handbook to provide guidance and parameters if the district allows job shares. Discussion followed.

VII. Public Comments - There were no public comments.

VIII. Adjourn

At 7:28 p.m., K. Nelson motioned to adjourn. Carried, 5-0.