

# SUSPENSION

## **School Suspensions**

Students assigned an in-school suspension will be in the suspension from 7:35 a.m. until the end of the school day (this includes the lunch hour). Students will report to the office at 7:25 a.m. and pick up an assignment sheet. Between 7:25 and 7:35, students will go to their teachers to get assignments for the day. By 7:35, the students must return to the office. It is the responsibility of the student to provide their own sack lunch and beverage. These will be given to the supervisor for safe-keeping prior to 7:35.

In the suspension area, the following rules apply:

- No talking in the suspension area.
- Sleeping is not tolerated in the suspension area.
- Restroom and drinking fountain breaks are at the discretion of the supervisor.
- Students are not allowed to leave the suspension area without the consent of the supervisor.
- No music.
- No writing or marking school property.
- No eating or drinking except during lunch time.
- Students are expected to complete regular class assignments or other assignments given by the supervisor during this time.

Failure to follow these rules may result in an out-of-school suspension. Students are allowed only two in-school suspensions per quarter. All subsequent suspensions for that quarter will be out-of-school.

## **Out-of-school suspensions**

Students may be out-of-school suspended for one to five days for non-compliance with the school rules, or conduct which endangers the property, health, or safety of others. Students and parents will be informed of the reason for the suspension. At that point, the student becomes the responsibility of the parent. The student must leave the building and school grounds. Students are ineligible for any extracurricular activities for the duration of the suspension. When the student returns for readmission, they must be accompanied by a parent.

After three out-of-school suspensions for reasons other than tardiness or absenteeism, it will be necessary for the student and his/her parents or guardians to appear at a conference with the principal and teachers. A subsequent out-of-school suspension may result in a recommendation to the Board of Education that the student be expelled from Williams Bay Schools.

*School Board Policy 447.3*