

WILLIAMS BAY SCHOOL
BOARD OF EDUCATION
SCHOOL BOARD MEETING
Saturday, September 15, 2018

Board Members Present: Jack Lothian, Dave Ripple, Dianna Woss, Kristi Granberg and Karolyn Nelson

Administration Present: District Administrator Dr. Wayne Anderson, Middle/High School Principal Dr. Williams White and Elementary Principal Ali Bond.

Guests: None

Jack Lothian called the meeting to order at 8:00 a.m.

The Pledge of Allegiance was said by all in attendance.

Dr. Anderson discussed the upcoming referendum for a School Resource Officer on Tuesday, November 6, 2018. Dr. Anderson informed the Board that he would be putting out his second blog concerning the referendum on Monday. He expects to put out a blog approximately once every two weeks from now until the referendum. He also informed the Board that he would be putting out the first informational flyer this next week. He will let the Board members know when it is being mailed out to all residents of the school district so that they can look for it in the mail. Dr. Anderson discussed whether or not the Board would like to hold a public information session about the referendum. After some discussion it was agreed that we should hold information session either the last week in October or the very beginning of November. Dr. Anderson will survey the Board to see what night works best for them and then he will include this date in the flyer before sending it out. Dr. Anderson then mentioned whether or not he should approach the Village and/or Police Department to put out some written material about the referendum since the School Resource Officer will be one of their employees and will be an added patrol person during the summer months. The Board felt that we could make this suggestion to them, but that they should then decide whether or not to put out any information and if so, they should create the information that they would like to send to the Village residents. It was also decided that Dr. Anderson should contact Chris Schultz at the Lake Geneva Regional News about doing an article on the upcoming referendum.

Next, Dr. Anderson, Dr. White and Ms. Bond reviewed the revised five-year strategic plan with the Board. After some discussion regarding the Mission, Vision and Values & Beliefs statements, it was decided to change around some of the Value & Belief statements and to take the single terms and create one or two statements to capture their meaning. After reviewing these statements, the Board and administration reviewed the action steps under each of the four goals. Under Goal #1, it was determined that the Board would schedule some Saturday work sessions to meet with Jay Marino about the continuous improvement model. These meetings will allow both Board and administration to become more familiar with the model prior to training the staff in August 2019. As a part of the discussion on Goal #2, we discussed upcoming retirements, the need for up-to-date candidate profiles/job descriptions prior to posting the positions and the

training process for the various positions. During the discussion of Goal #3, it was agreed that the first three statements would be combined into one more general statement of future building/maintenance projects. The group also discussed possible future referendums, both facilities and operational. Finally, during the discussion of Goal #4, it was determined that the strategic plan would also contain creating a District Leadership Team to help review and discuss future district topics and issues. It could act as a sounding board for both the administration and the Board. During the discussion several grammatical and wording changes were discussed. Dr. White and Ms. Bond next reviewed the Balanced Scorecard and how it would provide data dealing with several of the curricular goals. During this discussion, it was determined that several school climate survey questions would be used to chart how students and staff felt about school safety. The discussed changes will be made and a new revised version will be sent to the Board. Dr. Anderson felt that the document is almost ready for official Board approval and public dissemination.

Dr. Anderson, Dr. White and Ms. Bond next reviewed the revisions to the Policy #411 Equal Educational Opportunity. They described why they felt it was important to make revisions to this policy and how certain situations were currently being dealt with in the schools. Dr. Anderson commented that he was putting money back into the maintenance budget to install partitions in each of the Middle/High School restrooms to insure individual privacy. The Board was asked to review these changes critically and make certain that these were changes that they could support. The Board asked Dr. Anderson to have the revised policy reviewed by our new legal counsel to make sure that it was legally sound.

The Board continued its work session with a discussion of attendance at the upcoming WASB Region 13 meeting. Dr. Anderson mentioned that he would not be able to go because he gets back from his vacation the next day. All of the Board members, except Kristi Granberg felt that they would be able to attend the meeting. Kristi Granberg will check to see if she is able to attend the meeting. Dr. Anderson mentioned that this year Jack Lothian and Dave Ripple will be receiving certificates at the meeting. Dianna Woss was interested in knowing if anyone wanted to attend the pre-session prior on running effective Board meetings that will take place just before the regular meeting; Jack Lothian felt that he might attend this meeting. The WASB Region 13 meeting will be held on Wednesday, October 24 at the Monte Carlo Room in Elkhorn. The meeting registration starts at 6:00 p.m. with dinner at 6:30 p.m. and the program starting at 7:30 p.m.

Dr. Anderson then reviewed the current micro-credential staff signup. At this point, twenty staff members have indicated an interest in taking one or two micro-credentials. The four micro-credentials that have the majority of the staff interest are as follows:

- 1) Engaging in a Professional Learning Community;
- 2) Maximizing Learning through Classroom Routine;
- 3) Redirecting Student Behavior to Meet Classroom Expectations; and
- 4) Engaging Families in the Learning Process.

Dr. Anderson suggested that the staff have these four micro-credentials to choose from for the 2018-2019 school year. The Board asked Dr. Anderson to find out what it would cost the District for each single entry micro-credential. Dr. Anderson said he would check on this cost with BloomBoard and pass on the information to the Board. Dave Ripple mentioned that he

would like to have a Compensation Committee meeting in the near future. Dr. Anderson stated that he would work on setting up a meeting before leaving on his vacation.

The last topic of discussion was on the Elementary School windbreak. Dr. Anderson reviewed the design and plants with everyone. Dianna Woss felt that the selection was a good representation of native plants. After some good conversation, it was determined that Dr. Anderson and Ms. Bond would create a short survey to give to the Elementary School staff to determine whether or not the staff felt that the windbreak was necessary. Dr. Anderson said they could put out the survey, but the later it got in the season could mean a planting delay until spring. The Board felt that before spending \$8,000 on a windbreak they wanted to make certain that the Elementary staff felt this was a good expenditure. Once the survey is completed, Dr. Anderson will send the results to the Board.

Dianna Woss made a motion, seconded by Karolyn Nelson to adjourn the meeting. Motion passed 5-0.

The meeting was adjourned at 10:40 a.m.

Meeting Minutes taken by Dr. Wayne R. Anderson