

WILLIAMS BAY SCHOOL
BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING
Monday, July 8, 2019

Board Members Present: K. Granberg, J. Lothian, K. Nelson, D. Ripple, D. Woss

Absent: None

Administration Present: District Administrator Dr. W. Anderson
Middle/High School Principal Dr. W. White
Elementary Principal A. Bond
Director of Special Education K. McOmber
Business Manager B. Prather

Absent: None

Guests: 4

I. CALL TO ORDER

President J. Lothian called the meeting to order at 7:00 pm. The Pledge of Allegiance was said.

II. COMMUNICATION AND PUBLIC COMMENTS

A. Public Comments - None

III. REPORTS

A. Student Representatives – None

B. Parent-Teacher Organization – None

C. Athletic Boosters – None

D. Athletic Director – None

E. Fine Arts/Music Boosters – None

F. District Administrator – None

G. Middle/High School Principal – Notes were as written. Dr. White also said that he will be meeting with Middle School teachers this Wednesday and will be meeting with student leaders next week to discuss leadership opportunities.

H. Elementary Principal – A. Bond reported that there was a great candidate pool for the open elementary positions. She also noted the Building Leadership Team will be meeting on July 15.

I. School Board – D. Woss asked what the status of the parking lot was. Dr. Anderson reported that the Maintenance Department is working on gathering materials to fill the pot holes and cracks.

IV. ACTION ITEMS

A. Approval of Consent Agenda

1. School Board Minutes

Approve the minutes of the Regular School Board meeting held on June 10, 2019.

2. Bills Payable

Approve bills payable for June 2019, Funds 10, 27 and 50 check numbers 70095-70190, Fund 60 check numbers 6484-6515 and Fund 49 check number 1142 for a total of \$873,302.95.

D. Ripple/D. Woss motion and second to approve the consent agenda as presented, carried 5-0.

B. Personnel Transactions

K. Nelson had questions regarding the starting salaries of the candidates on the Personnel Transaction sheet. Mrs. Bond explained the rationale behind how they were determined. She also questioned if the 4th Grade teacher was a replacement for the teacher taking a one year leave of absence. Mrs. Bond clarified that it was not and this hire was a replacement for a candidate who after accepting our offer decided not to join our district. Mrs. Bond reported that all the candidates on the Personnel Transaction sheet were her first choices. Mrs. Bond also stated that these hires filled all open positions.

D. Ripple/K. Granberg motion and second to accept the personnel transactions listed on the July 8, 2019 Personnel Transaction sheet, carried 5-0.

C. Approve Policy #342.11 – Independent Educational Evaluation

K. Granberg/D. Ripple motion and second to approve Policy #342.11 Independent Education Evaluation as present, carried 5-0.

D. Approve Policy #531.25 – Instructional Coach Job Description

D. Ripple/D. Woss motion and second to approve Policy #531.23 Instructional Coach Job Description as presented, carried 5-0.

E. Approve Policy #234.1 – Elementary Dean of Students Job Description

K. Granberg asked what the chances are of needing the Elementary Dean of Students position this year. Dr. Anderson believes that after a couple of months of the new school year there will not be a need. The Board requested that a Staff/Board Conversation be scheduled in November.

D. Ripple/K. Nelson motion and second to approve Policy #234.1 – Elementary Dean of Students Job Description as presented, carried 4-1, D. Woss dissented.

F. Approve Intergovernmental Cooperation Agreement (WCEC Alternative High School)

Kelly Demerath, the Administrator for the Alternative High School was present to answer the Board's questions regarding the Intergovernmental Cooperation Agreement and Charter School Contract (Action Item G)

K. Demerath explained the history of the Alternative High School, the need behind the Intergovernmental Cooperation Agreement and that school needs to renew their charter every 5 years. The Board asked questions around the cost per seat and benefits about being a charter school as well as graduation rates and any follow up that takes place after graduation.

K. Granberg/K. Nelson motion and second to approve the Intergovernmental Cooperation Agreement between the Elkhorn Area School District, the Lake Geneva-Genoa City Unified High School District and the Williams Bay School District to establish and jointly run the WCEC Alternative School, carried 5-0.

G. Approve Charter School Contract (WCEC Alternative High School)

K. Granberg/K. Nelson motion and second to approve the charter school contract between the Elkhorn Area School District, the Lake Geneva-Genoa City Unified High School District and the Williams Bay School District for the WCEC Alternative High School, carried 5-0.

H. Approve 2019-2020 Handbooks

1. Employee Handbook

D. Ripple/D. Woss motion and second to approve the 2019-2020 Employee Handbook carried 5-0.

2. Elementary Student Handbook

D. Ripple/K. Granberg motion and second to approve the 2019-2020 Elementary Student Handbook carried 5-0.

3. Middle/High School Student Handbook

K. Granberg/K. Nelson motion and second to approve the 2019-2020 Middle/High School Student Handbook carried 5-0.

4. Co-Curricular Handbook

D. Ripple/D. Woss motion and second to approve the 2019-2020 Co-Curricular Handbook carried 5-0.

5. Chrome Book 1:1 Initiative Handbook

D. Ripple/D. Woss motion and second to approve the 2019-2020 Chrome Book 1:1 Initiative Handbook carried 5-0.

6. Coach's Handbook

K. Granberg/K. Nelson motion and second to approve the 2019-2020 Coach's Handbook carried 5-0.

I. Approve 2019-2020 Academic Standards

K. Granberg/D. Ripple motion and seconded to approve the following curriculum standards for the 2019-2020 school year – the New Generation standards for Science, the New Wisconsin Social Studies standards for Geography and History and the Common Core standards for Reading, Writing and Math, carried 5-0.

J. Set Date for the next Board Work Session

Discussion was held regarding a date and time that works for all parties involved for the next Board Work Session.

D. Ripple/K. Granberg motion and second to hold the next Board Work Session on Saturday, July 20, 2019 starting at 8:00 a.m. in the Middle/High School Board Room.

V. DISCUSSION ITEMS

A. Discuss changes to policy #443.4 – Student Use of Alcohol and Controlled Substances

Dr. Anderson and Dr. White recently review this policy and felt some changes should be made. The changes reflect a consistent practice for how students will be dealt with if they come to school possessing or using alcohol and controlled substances. The original language allowed for two different outcomes depending upon whether a student used or possessed either alcohol or a controlled substance. Dr. Anderson and Dr. White felt that the consequences should be the same for both. K. Granberg asked if the School Resource Officer (SRO) should have input. Discussion followed. Action will be taken at the August Board of Education Meeting.

B. Discussion about the potential future referendum for parking lots, windows, etc.

After obtaining bids for the repairing of parking lots at the Middle/High School, it became apparent that at just short of \$1,000,000 it was something that Dr. Anderson could not build into the normal budget. There are additional items that could be added to a possible referendum such as replacing the remaining windows in the Middle/High School, updating the F.A.C.E and Technology Education classrooms, as well as the locker rooms. Discussion followed. It was determined that this matter would be placed on the agenda for the July 20, 2019 Special Board of Education Meeting for further discussion. Dr. Anderson would work on getting rough estimates of what the suggested projects would cost as well as work with Baird on what the possible tax impact might be. The Board also asked Dr. Anderson to check into the feasibility of having just the student parking lot repaired before school starts/before winter.

C. Update on insurance claim due to hail damage

Last year, the roof of our Concession Building had hail damage. We hired a company called XL-Contracting to repair the roof. While XL-Contracting was here, they noticed that the roofs of the Elementary and Middle/High School as well as the HVAC units were also damaged. They said that these damages could also be put on our claim. XL-Contracting has spent most of its time arguing with our insurance company instead of fixing the roofs. Dr. Anderson, as well as Maintenance Director Ryan Quinn, have walked the roofs with both insurance adjusters and XL-Contracting to view the damage. Dr. Anderson has also spoken with Tricor, our insurance company, about the damage. Dr. White, Ben Prather, Ryan Quinn and Dr. Anderson met with our insurance representative on Tuesday, July 2 to find a way to complete this roofing project. Dr. Anderson contacted XL-Contracting and let them know that they have two choices – finish repairing the roof on the Concession Building or return the 50% payment that they have received.

D. Update on summer maintenance projects

Dr. Anderson provided updates on the summer projects that have been taking place.

- The Middle/High School gymnasium floor has been repainted and refinished. This project has already been completed;
- A new wireless system of access points is being installed in the Elementary School and Middle/High School. This project has been started and should be completed by mid-July. This should make our wireless system much more powerful for all users;
- We are repainting the office areas, several classrooms and hallways in the Middle/High School. This process of repainting started three years ago and now we will have almost all of the areas in the Middle/High School repainted and
- Repair of the existing roofs from hail damage (discussed in prior item).

E. Update on Centennial Art Raffle

Dr. Anderson reported that Sparky Lundberg, a resident of Williams Bay, and former art teacher for the Lake Geneva School District has painted four pictures for the Williams Bay Centennial that he has donated to the school district for raffle prizes. Mr. Lundberg is donating the pictures and paying for the raffle tickets and all proceeds will go to the Williams Bay High School Art Club for scholarships. We will be using the Lions Club logo and raffle license and Matt Dunlap and his students will be selling the raffle tickets until the day of the drawing on Saturday, October 19.

F. Joint Meeting with the Village Board

Dr. Bill Duncan, Village President, contacted Jack Lothian and Dr. Anderson about setting up our next joint Village/School Board meeting. The Village Board would like to hold this joint meeting, yet this summer and they are scheduled to be the host. Discussion followed. The Board agreed they would like to meet with the Village, but they expressed that they would like it to be scheduled late summer/early fall. They would like the topics discussed to include the electronic sign and discussion around the growth of the village. Dr. Anderson said that he would work with the Village regarding the date of the meeting as well as the agenda items.

G. District Administrator Succession Calendar

The Board reviewed the timeline for hiring Dr. Anderson's successor. Discussion followed. It determined that this topic would be added to the agenda for the Board of Education's Special meeting on July 20, 2019. Dr. Anderson would work on generating a rough draft of a survey to be sent out to district staff and possible the community.

VI. PUBLIC COMMENTS

Jen McMannamy commented that she looks forward to the joint meeting between the village and the Board of Education. She requested that the meeting take place in a "u" or circle shape to be conducive to discussion and each party being heard. She also noted that she recently attended the Midwest Solar Fair in Custer, WI and expressed that there was a lot of educational value and incentives in solar power.

VII. ADJOURN

At 8:47 pm., D. Ripple/D. Woss motion and second to adjourn the meeting, carried 5-0.