

WILLIAMS BAY SCHOOL  
BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING  
Monday, June 10, 2019

Board Members Present: K. Granberg, J. Lothian, K. Nelson, D. Ripple, D. Woss

Absent: None

Administration Present: District Administrator Dr. W. Anderson  
Middle/High School Principal Dr. W. White  
Director of Special Education K. McOmber  
Business Manager B. Prather  
Assistant for Business C. Reynolds

Absent: None

Guests: 6

I. CALL TO ORDER

President J. Lothian called the meeting to order at 7:00 pm. The Pledge of Allegiance was said.

II. COMMUNICATION AND PUBLIC COMMENTS

A. Public Comments - None

III. REPORTS

A. Student Representatives – New student representatives have not been chosen.

B. Parent-Teacher Organization – None

C. Athletic Boosters – None

D. Athletic Director – None

E. Fine Arts/Music Boosters – None

F. District Administrator – Dr. Anderson gave an update on the Continuous Improvement training that is being held Monday and Tuesday in the Elementary School Library. There are 18 staff members and three Administrators attending the training with another staff member attending tomorrow. He also recognized Coe Reynolds for her 32 years of service. This is her last Board of Education meeting.

G. Middle/High School Principal – Notes were as written. Dr. White also said that both the Middle School and High School graduations went well.

H. Elementary Principal – None

I. School Board – None

#### IV. ACTION ITEMS

##### A. Approval of Consent Agenda

###### 1. School Board Minutes

Approve the minutes of the Regular School Board meeting held on May 13, 2019 and the minutes of the Special School Board meeting held on May 23, 2019.

###### 2. Bills Payable

Approve bills payable for May 2019, Funds 10, 27 and 50 check numbers 69963-70107 and Fund 60 check numbers 6447-6483 for a total of \$788,618.09.

D. Ripple/D. Woss motion and second to approve the consent agenda as presented, carried 5-0.

##### B. Personnel Transactions

D. Woss/K. Granberg motion and second to accept the personnel transactions listed on the June 10, 2019 Personnel Transaction sheet, carried 5-0.

##### C. Approve 2019-2020 Budget

K. Granberg/D. Woss motion and second to accept the draft 2019-2020 budget as presented, carried 5-0.

##### D. Approve Policy #531.11 – Technology Coordinator Job Description

D. Woss/K. Granberg motion and second to approve Policy #531.11 Technology Coordinator Job Description as presented, carried 5-0.

##### E. Approve Policy #234 – Director of Special Education Job Description

D. Woss/D. Ripple motion and second to approve Policy #234 – Director of Special Education Job Description as presented, carried 5-0.

##### F. Approve Policy #235 – Director of Pupil Services Job Description

D. Woss/K. Granberg motion and second to approve Policy #235 – Director of Pupil Services Job Description as presented, carried 5-0.

##### G. Approve Policy #542.2 – Regular Education Paraprofessional/Aide Job Description

D. Woss/K. Granberg motion and second to approve Policy #542.2 – Regular Education Paraprofessional/Aide Job Description as presented, carried 5-0.

##### H. Approve Parent Contracts for 2018-2019

K. Granberg/D. Woss motion and second to approve the 2018-2019 parent transportation contracts for thirty (30) private school students, as required by law, for a total cost of \$7,018.05, carried 5-0.

#### V. DISCUSSION ITEMS

##### A. Discuss policy #342.11 – Independent Education Evaluation

Dr. Anderson presented this policy based on recommendation from Ms. McOmber. The Board requested that we reach out to WASB and our attorney (if Dr. Anderson feels it is necessary) to ensure that the district is protected regarding the policy. Action will be taken at the July Board of Education Meeting.

B. Discuss policy #531.25 – Instructional Coach

Dr. Anderson presented this job description as a first draft for review. He noted that this is the job description for the Literacy Coach position that is now in place but has changed the title to encompass future coaching needs. Action will be taken at the July Board of Education Meeting.

C. Discuss policy #234 – Elementary Dean of Students

Dr. Anderson presented this job description as a first draft for review. Dr. Anderson noted that in the future, if a High/Middle School Dean of Students is looked at, a separate job description will be needed as the duties may differ. Action will be taken at the July Board of Education Meeting.

D. Discuss Electronic Sign

The Planning Commission denied the district's request for an electronic sign. Discussion followed regarding the next steps, if any. After discussion, it was determined that we should fix our current sign to make sure it is in good working order as more discussion is had about possible next steps.

VI. PUBLIC COMMENTS

None

VII. ADJOURN

At 7:40 pm., D. Woss/K. Granberg motion and second to adjourn the meeting, carried 5-0.

Karolyn Nelson, Clerk  
ds: 06/11/19