

WILLIAMS BAY SCHOOL
BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING
Monday, September 28, 2020

Board Members Present: J. Lothian, K. Nelson, P. Peyer, D. Ripple, D. Woss

Absent: None

Administration Present: District Administrator Dr. W. White
MS/HS Principal B. Mansky
Elementary Principal A. Bond
Director of Special Education K. McOmber
Business Manager B. Prather

Guests: 5

I. CALL TO ORDER

President J. Lothian called the meeting to order at 7:00 pm. The Pledge of Allegiance was said.

II. COMMUNICATION AND PUBLIC COMMENTS

None

III. REPORTS

- A. Student Representatives – Senior Vanessa Jimenez reported that she has heard good things about the start of the school year from other students. She spoke to the Board about Say Hello week that was held last week and that next week is Homecoming Week. She also provided positive feedback regarding the block scheduling that was implemented this year.
- B. Parent-Teacher Organization – None
- C. Athletic Boosters – Dr. White reported that the Athletic Boosters are installing an ice machine in the training room. The electrical and plumbing work was donated.
- D. Athletic Director – Dr. White also reported that the first volleyball and football games were held, and student athletes are very happy to be back completing.
- E. Fine Arts/Music Boosters – None
- F. District Administrator – Dr. White advised the Board that he will be traveling Tuesday, Wednesday, and possibly Thursday of this week. Last Friday, a survey to parents was sent out to gather feedback about the first part of the school year. Staff is looking forward to having this Friday as a work day. Dr. White also advised that the first Policy Committee meeting was held. Additional Policy Committee meetings will be held.
- G. Middle/High School Principal – Principal B. Mansky started his report by saying that he was thankful that school is open. He then updated the Board by saying that the staff is finding better ways of doing things every day. They are finding more technology efficiencies and improvements. The students are fantastic, and the staff is doing their best every day.

- H. Elementary Principal – Principal A. Bond recognized the outstanding work that the staff and students are doing. Remote learning is going well despite some challenges being felt with Edgenuity. Five students have transition from remote learning to face-to-face. Mrs. Bond also recognized the great work that District Nurse Jacqui Natonski is doing responding to the needs of the District and the unique situations that the pandemic has presented.
- I. Student Services – Ms. McOmber highlight the Seclusion and Restrain report that was included. This data is for last year for students in our district schools as well as Lakeland School. This is a state required report that is due in December. She also updated the Board that the Stay & Play program will be coming back and be presented electronically in a recorded fashion. The middle/high school coffee cart, Kindness Café, will also be starting with delivery of closed beverages to staff.
- J. School Board – Vice President D. Ripple recognized the excellent ACT scores earned in this District last year. President J. Lothian commended the administrative team and staff for the excellent implementation the return to school plan.

IV. ACTION ITEMS

- A. Approval of Consent Agenda
 - 1. School Board Minutes
Approve the minutes of the Regular School Board meeting held on August 24, 2020 and the Special Board of Education meeting held on August 31, 2020.
 - 2. Bills Payable
Approve bills payable for August 21, 2020 to September 24, 2020 for Funds 10, 27, 50, check numbers 80165-80321 and Fund 60 check numbers 7015-7022

D. Ripple / P. Peyer motion and second to approve the consent agenda as presented, carried 5-0.
- B. Personnel Transactions

D. Woss / D. Ripple motioned and second to approve the personnel transactions listed on the September 28, 2020 personnel transaction sheet, carried 5-0.
- C. Approve Donations

P. Peyer / K. Nelson motion and second to approve the monetary donation from the Williams Bay Lutheran Church to be used for the backpack project, carried 5-0.

D. Woss / D/ Ripple motion and second to approve the monetary donation from the American Transmission Company and Milwaukee Bucks in the amount of \$225 to be used for the purchasing and planting of native trees for the elementary school windbreak, carried 5-0.
- D. Approve Change to District Strategic Plan

D. Ripple / P. Peyer motion and second to approve the revised Williams Bay School District Strategic Plan as presented, carried 5-0.
- E. Approve Resolution for District Purchasing Cards

D. Ripple / K. Nelson motion and second to approve the resolution as read authorizing the issuance of individual procurement cards to the Williams Bay School District by the Bank of Montreal, carried, 5-0.

F. Set Date and Time for Saturday Board Meeting

Discussion was held regarding different dates and times that would work for the Saturday work session.

D. Ripple / P. motion and second to hold the next Board work session on Saturday, October 24, 2020 at 8:00 a.m. in the MS/HS Lecture Center, carried 5-0.

G. Discussion and Possible Approval of Scheduling Joint Village Board / School Board Meeting

Discussion was held about the scheduling on the joint meeting with the village board. Dr. White advised that the Village Board proposed Monday, October 12, 2020 at 6:00 p.m.

D. Ripple / D. Woss motion and second to hold a joint meeting with the Williams Bay Village Board on October 12 at 6:00 p.m. in the Middle/High School Lecture Center, carried 5-0.

V. DISCUSSION ITEMS

A. Discuss Reopening of the Fitness Center

The administrative team has been able to assess how things are going and are prepared to reopen the fitness center to the public beginning on October 5, 2020. The fitness center would be open Monday through Thursday from 6:30 p.m. to 9:30 p.m. Ryan Quinn will make sure that the fitness center is sanitized prior to student use each school day. Discussion followed. D. Ripple and P. Peyer said they both had said they have got inquiries from the public. As a whole, the board supports this decision.

B. Discuss District Administrator Annual Performance Evaluation

As per Board policy, the District Administrator's Annual Performance Evaluation needs to be completed prior to January 15, 2020. Dr. White wanted to put this on the Board's radar so they can start thinking about it. K. Nelson mentioned that the WASB is holding a session regarding the evaluation of District Administrators. Discussion followed. This will be a topic for the Board to discuss at the next Board Work Session.

C. Discuss Policy #542 – Support Staff Positions

This policy was updated to add all support staff positions and the clean up some of the language. Some of the biggest changes are defining full-time and part-time employees, eliminating language that is covered in the employee handbook and adding that major medical insurance is available to support staff that works 30 hours per week instead of 20. This is a first reading on this policy.

D. Discuss Attendance at the Virtual WASB Regional Meeting

Dr. White informed the Board that the WASB Region 13 meeting will be held on Thursday, October 29, 2020 virtually. A link was send out last week and registration is complimentary.

E. Homecoming Update

High School Principal B. Mansky updated the Board regarding Homecoming this year. Due to the pandemic, things are different. There will be no parade or dance this year. The theme this year is Space. Officer Erickson will be sending out a video about do's and don'ts including no toilet papering. Tuesday, the volleyball team is home as is the football team on Friday. Wednesday night there will be Powder Puff Volleyball held at Lions Field. Saturday night activities will

include Powder Puff Football, a bon fire and a band. Dress up days and lunch time games will also be held.

F. Discuss Possibly Employee Compensation Committee Meeting

Dr. White wanted the Board to start thinking about holding an Employee Compensation Committee meeting in late October or early November. Discussion followed. The Board would like to wait to see what happens at the State level first. They would also like to discuss starting a Finance Committee at the Saturday work session.

G. Discuss Holding Community Conversation and/or Staff Listening Session

Typically, the Board holds listening sessions with the community and staff this time of year. Dr. White added this as a discussion item to gauge the Board's interest. J. Lothian said typically when there is not a hot topic to discuss, attendance is low. K. Nelson asked to survey all parents regarding the start of the school year. Dr. White said that a survey had already been sent out to solicit feedback from the parents. Discussion followed. The Board would like the staff to be surveyed as well to see if they have anything, they would like to discuss at a staff listening session.

I. Discuss Elementary Windbreak

Ryan Quinn provided the Board an update on the Elementary School windbreak. Overall, the windbreak is doing well. The maintenance team makes sure it is weeded and taken care of. The additional donated funds will go to continuing to build it up.

H. Discuss Possibility of Additional Meetings if Necessary

Based on the ever changing COVID-19 situation, the Board wanted to make everyone aware that there might be a need to schedule additional/emergency meetings to deal with issues that arise.

VI. PUBLIC COMMENTS

None

VII. ADJOURN

At 7:57 pm., P. Peyer / D. Woss motion and second to adjourn the meeting, carried 5-0.

Karolyn Nelson, Clerk
ds: 09/29/2020