

WILLIAMS BAY SCHOOL
BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING
Monday, August 24, 2020

Board Members Present: J. Lothian, K. Nelson, P. Peyer, D. Ripple, D. Woss

Absent: None

Administration Present: District Administrator Dr. W. White
Elementary Principal A. Bond
Director of Special Education K. McOmber
Business Manager B. Prather

Guests: 9

I. CALL TO ORDER

President J. Lothian called the meeting to order at 7:00 pm. The Pledge of Allegiance was said.

II. COMMUNICATION AND PUBLIC COMMENTS

None

III. REPORTS

A. Student Representatives – None

B. Parent-Teacher Organization – None

C. Athletic Boosters – Athletic Director Mike Coolidge reported that the Booster Club Golf Outing was held August 7, 2020 at Delbrook Golf Course in Delavan. The event was successful with great weather, over 75 golfers and over \$5,000 was raised.

D. Athletic Director – Athletic Director Mike Coolidge reported that the fall sports season has started. Currently, we have students competing on co-op teams in cross country, tennis, girls' swimming, and girls' golf. Boys' soccer, which is a co-op sport will be played in the spring. On September 7, boys' football and girls' volleyball will begin. Further discussion regarding fall sports will be had further down in the agenda.

E. Fine Arts/Music Boosters – None

F. District Administrator – Dr. White said that his information will be discussed in the agenda items.

G. Middle/High School Principal – B. Mansky provided a recap of the teachers' first day back for the new school year. He also provided an overview of what the schedule of activities are for the remaining in-service days. He reported to the Board that the Skyward integration is continuing and there have been a few hiccups, but they have been overcome. He noted that his staff is setting up their gradebooks. Finally, he updated the board on the schedule for students during the first week of school. J. Lothian asked how band and choir classes would be handled. B. Mansky informed the board that both classes would be held with small ensembles using larger spaces. There would be no large group concerts at this time.

- H. Elementary Principal - Mrs. Bond reported the Board on the Continuous Improvement training that was on August 17, 18 and 19. The training was well-received by the staff and they are excited. All-in-all, Mrs. Bond said it was a positive experience. Mrs. Bond also let the Board know that she will be using data collected from students regarding Continuous Improvement in her dissertation. Mrs. Bond also spoke about her staff's first day back. They spent the afternoon portion of the day discussing and working out all of the logistics of the elementary school day, including recess and lunch bathroom breaks. A. Bond said there was open discussion and great input. D. Ripple asked if there were future plans to meet with Dr. Marino in the future. Mrs. Bond said there are opportunities to continue in the future and it will be talked about within the administrative team.
- I. Student Services – Ms. McOmber gave the Board an update on the plans for supporting students and staff socially and emotionally when school returns. Today, she provided staff with support options and scripts to help students socially and emotionally. She also presented information to staff regarding the District's Title IX policies. There will be additional training on these at the October 22 in-service day. Ms. McOmber updated the Board on safety precautions taking place in the Special Education classrooms, such as plexiglass for students' desk who may not be able to wear a mask, clear masks for our speech students and staff and utilizing bigger or outdoor spaces. She will also be contacting each parent of the Special Education students to ensure the scheduling of services.
- J. Director of Buildings and Grounds – Mr. Quinn gave the Board updates regarding the various buildings and grounds projects that are taking place. The walking path at the elementary school should be just about finished. Mr. Quinn said that he has observed it being used already. The parking lot project should be done on Wednesday. The electronic sign should be delivered this Thursday and Burli Signs said it should be up and working on Tuesday, the first day of school. Finally, the batting cages are graveled and Mr. Quinn just needs to put up the structure itself.
- K. School Board – President J. Lothian asked how the staff is feeling. Dr. White responded that it varies but most are feeling good at where the plan is. A. Bond reported that her staff is experiencing a roller coaster of emotions due to the plans continuing to change. She believes the conversations had that afternoon about everything will held. B. Mansky said he spent the day with his staff trying to reconnect and was happy with the level of engagement he had. K. McOmber said that her staff is stressed with the amount of unknowns that are being dealt with.

IV. ACTION ITEMS

- A. Approval of Consent Agenda
 - 1. School Board Minutes

Approve the minutes of the Regular School Board meeting held on July 27, 2020 and the Special Board of Education meeting held on August 5, 2020.
 - 2. Bills Payable

Approve bills payable for July 23, 2020 to August 20, 2020 for Funds 10, 27, 50, check numbers 80056-80164 and Fund 60 check numbers 7011-7014

D. Ripple / D. Woss motion and second to approve the consent agenda as presented, carried 5-0.
- B. Personnel Transactions

D. Woss / K. Nelson motioned and second to approve the personnel transactions listed on the July 27, 2020 personnel transaction sheet, carried 5-0.
- C. Approve Policy #673 – District Purchasing Card

P. Peyer / D. Ripple motion and second to approve Policy #673 – District Purchasing Card as presented., carried 5-0.

D. Approve Authorization of Fund 10, 27, 50, and 60 Check Signers

D. Ripple / P. Peyer motion and second to approve the removal of Dr. Anderson and Kristi Granberg as authorized check signers for Fund 10, 27, 50 and 60, carried 5-0.

D. Ripple / D. Woss motion and second to approve Dr. Patrick Peyer and Dr. William White as authorized check signers for Fund 10, 27, 50 and 60.

E. Approve Intergovernmental Agreement with Geneva Joint 4 School District for a Speech Pathology Program

D. Ripple / D. Woss motion and second to approve the 66.03 Intergovernmental Agreement with Geneva Joint 4 School District as present, motion carried, 5-0.

F. Approve Resolution Authorizing Temporary Borrowing

P. Peyer / K. Nelson motion and second to approve the resolution authorizing temporary borrowing in an amount not to exceed \$2,100,000; issuance of tax and revenue anticipation promissory notes; and participation in PMA Levy and Aid Anticipation Notes Program. The parameters of the resolution allow the District Administrator, Business Manager or Board President to execute the tran pool transaction, motion carried by roll call vote: J. Lothian, aye, K. Nelson, aye; P. Peyer, aye; D. Ripple, aye; D. Woss, aye.

G. Approve 2020-2021 Youth Options

There were no 2020-2021 Youth Options to approve.

V. DISCUSSION ITEMS

A. Presentation and Discussion on Bipolar Ionization

The administrative team has been considering recommending to the board to install a bipolar ionization system in the District. The cost of the project is estimated to be about \$70,000 and would be paid partially with CARES Act money. Charlie Promersberger and Andy Rewinkel from Johnson Controls presented information regarding Bipolar Ionization. Information presented included the technology behind it, the history of the technology, the benefits of bipolar ionization and the time line associated with installing the technology District wide. Discussion followed. The Board determined this is something that they would like to discuss further and possibly act upon.

B. Discuss School Resource Officer Costs from January 6, 2020 – June 4, 2020

Dr. White shared with the Board that a bill from the Village was received for the School Resource Officer services. The bill included charges from January 6, 2020 to June 4, 2020 when the last day that students were in school and the services of the SRO were utilized was March 20, 2020. J. Lothian and Dr. White met with Bill Duncan from the Village on August 17 to discuss the bill. The District's concern was the SRO was not utilized by the school after March 20 but was still being charged. The Village's concern was that they budgeted for the District to cover a percentage of the SRO's salary and they feel that because the District collected tax money from the tax payers to specifically pay for the SRO that the District should pay the invoice in full. Discussion followed. It was determined that the bill should be paid as presented and Dr. White will work with the Village regarding how this will be handled if the situation happens again in the future.

C. Discuss Facilities Usage

Dr. White updated the Board on plans for authorization of district use of facilities. Due to the reopening of school and COVID-19, the administrative team is only approving facilities requests for the elementary gym and lecture center. These are areas our facilities team feels they can effectively sanitize and disinfect. The team will not approve requests to use classrooms and will not be opening the Fitness Center to the public. After school reopens and the administrative team can assess how things are going, reopening the Fitness Center will be revisited. The District continues to work with the Park and Rec Department to allow usage of the gym so that our students have after school and weekend activities. Discussion followed. The Board agrees with the administrative team's plan.

D. Discuss Fall Athletic Plans

There has been a lot of unknowns and changes within fall athletics. Athletic Director Mike Coolidge presented to the Board the District's current fall sports plan as well as relayed information regarding conversations that occurred within the WIAA and our conference. Discussion followed. The Board directed Dr. White to make the decisions he feels are best based on current information available at the time.

E. Discuss the Possibility of a Joint Village Board / School Board Meeting

To foster a positive relationship between the District and Village, Dr. White wanted to discuss the possibility of a joint meeting between the School Board and Village Board. The Board would like to Dr. White to reach out to Bill Duncan and schedule it. Possible topics include: the SRO plan moving forward, Park & Recreation relationship, the Bailey Road path and growth. If other topics are thought of, the Board will forward them to Dr. White.

F. Discuss Strategic Plan

The board previously discussed adding three goals to the Strategic Plan to guide in decision making. These three items were:

- Maintain a fund balance between 22% and 25%
- Establish a Fund 46: Capital Improvement Trust for future maintenance projects
- Utilize Fund 39 for defeasance of long-term debt as practical

Dr. White wanted to follow up with the Board to see if they would like to adjust the strategic plan to add these items. Discussion followed. Adding these items will be placed on the next agenda.

G. Discuss Opening of School for the 2020-2021 School Year

The administrative team provided updated information regarding the reopening of school. At this time, approximately 85% of our students and their families are indicating that they will return to school for face to face instruction. With the large percentage of students returning to class, social distancing will be a struggle. During the first day of in-service, the District Nurse spent time sharing information regarding procedures for when students should be sent to the quarantine area, how probable and known cases will be handled and that the District will be taking a liberal approach when dealing with those students and staff that are symptomatic. Ryan Quinn has been putting together cleaning totes for each classroom and installing plexiglass barriers and other safety measures. Enrollment is currently holding steady. The District will look to the County Health Department for guidance relating to COVID-19.

H. Discuss Possibility of Additional Meetings if Necessary

Based on the ever changing COVID-19 situation, the Board wanted to make everyone aware that there might be a need to schedule additional/emergency meetings to deal with issues that arise.

VI. PUBLIC COMMENTS

Kelly Lothian spoke to the Board in regard to concerns she has relating the District school opening plan.

VII. ADJOURN

At 8:50 pm., P. Peyer / D. Woss motion and second to adjourn the meeting, carried 5-0.

Karolyn Nelson, Clerk
ds: 08/26/2020