

WILLIAMS BAY SCHOOL  
BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING  
Monday, October 26, 2020

Board Members Present: J. Lothian, K. Nelson, P. Peyer, D. Ripple, D. Woss

Absent: None

Administration Present: District Administrator Dr. W. White  
MS/HS Principal B. Mansky  
Elementary Principal A. Bond  
Director of Special Education K. McOmber  
Business Manager B. Prather

Guests: 5

I. CALL TO ORDER

President J. Lothian called the meeting to order at 7:00 pm. The Pledge of Allegiance was said.

II. COMMUNICATION AND PUBLIC COMMENTS

None

III. REPORTS

- A. Student Representatives – Senior Vanessa Jimenez reported that Homecoming went well. There was no dance on Saturday night, but there was a bomb fire with live music that was well received. This week Student Council is hosting a costume contest for High School and will be hosting a food drive in November.
- B. Parent-Teacher Organization – None
- C. Athletic Boosters – Athletic Director Mike Coolidge reported that the Booster Club has purchased an ice machine for the trainer’s room. Hartwig Plumbing donated the plumbing services and PJ Electric donated the electric work. The Booster Club also paid for the Senior Athletic pictures that are hanging in the commons. When the fall sports season is done, the pictures will be taken down, given to the athletes, and winter sports pictures will replace them.
- D. Athletic Director – The fall sports season is almost done. M. Coolidge advised that there is one football game left this Friday, October 30. There is a possibility of an extra game November 6 as well but that is still in the planning stages. Girls Volleyball and tennis are over as well as the tennis season. Big Foot/Williams Bay Co-op Tennis team sent two girls to state. Jamison Gregory and Emily Gauger, who ended up placing third in the state. The boy’s cross-country co-op team is still competing. Girls swimming is having their conference meet this Saturday. The winter sports season begins November 16 with Girls Basketball, Hockey, and Gymnastics. Boys Basketball, Swimming, and Wrestling begin on November 23.
- E. Fine Arts/Music Boosters – None
- F. District Administrator – Dr. White recognized the Administrative Team and staff for a very productive Professional Development day last Thursday.

- G. Middle/High School Principal – Principal B. Mansky reported that there is a Trailways Athletic Conference meeting this Wednesday to talk about winter sports. He also reported that 216 virtual parent/teacher conferences were completed last Thursday. Teachers also met virtually with 28 Middle School and 63 High School Virtual Students for one on one support. A lot of the teachers felt that this was very beneficial.
- H. Elementary Principal – Principal A. Bond wanted to highlight the two Professional Development presentations that took place on Thursday’s in-service day. First, Jay Marino was back to work on Continuous Improvement and Nichole Lehr presented on Unwrapping Standards. Elementary conferences will be held next week, both virtually and over the phone.
- I. Student Services – Ms. McOmber noted that her notes were as written. She also said that she was pleased with the implementation of the mental health programs for students and staff. Our in-school counseling services are going well and there is a possibility that a third counselor will be added.
- J. School Board – None.

#### IV. ACTION ITEMS

- A. Approval of Consent Agenda
  - 1. School Board Minutes
    - Approve the minutes of the Regular School Board meeting held on September 28, 2020, and the Special Board of Education meeting held on October 12, 2020.
  - 2. Bills Payable
    - Approve bills payable September 24, 2020, to October 20, 2020, for Funds 10, 27, 50, check numbers 80322-80436, wire transfers numbers 1-15, and Fund 60 check numbers 7023-7029
    - D. Ripple / D. Woss motion and second to approve the consent agenda as presented, carried 5-0.
- B. Personnel Transactions
  - D. Ripple / P. Peyer motioned and second to approve the personnel transactions listed on the October 26, 2020 personnel transaction sheet, carried 5-0.
- C. Approve Transportation contract for Transportation of Students with Disabilities with Dousman Transport
  - P. Peyer / D. Woss motion and second to approve the three-year transportation contract for students with disabilities attending Lakeland School with Dousman Transportation, carried 5-0.
- D. Approve Spring 2021 Youth Options
  - D. Ripple / P. Peyer motion and second to approve the Gateway Technical College requests for the Spring of 2021 for the following students: Samuel Freyburger, Paige Gilbert, Sophia Lauten, Luke Breen, Hanna Frazier, Maria Anhold, and Meg Sorensen, carried 5-0.
- E. Certification and Adoption of Tax Levy Resolutions
  - D. Ripple / D. Woss motion and second to resolve that a tax in the amount of \$10,012,740 be levied on all property, real and personal, which is taxable under State Tax Laws, within the boundaries of the Williams Bay School District for the 2020-2021 fiscal year, resulting in a tax rate of .00813, carried 5-0.

F. Approve Policy #542 – Support Staff Positions

P. Peyer / D. Woss motion and second to approve Policy #542 – Support Staff Positions as presented, carried 5-0.

G. Set Date for Staff Listening Sessions

A discussion was held about the scheduling of the staff listening sessions

K. Nelson / D. Ripple motion and second to hold the next staff listening session on Wednesday, December 9, 2020, at 3:45 p.m. in the MS./HS Lecture center, carried 5-0.

H. Approve District Facilities Plan

D. Ripple / P. Peyer motion and second to approve the Williams Bay School District Long-Term Capital Projects Plan as presented, carried, 5-0.

I. Establish Fund 46

D. Ripple / P. Peyer motion and second to approve the establishment of the Long-Term Capital Improvement Trust Fund and to transfer \$5,000 from the General Fund to the Long-Term Capital Improvement Trust Fund during the 2020-2021 fiscal year, carried 5-0.

J. Discuss and Approve Possible Date Change of the December Regular Board Meeting

The December Regular Board of Education Meeting. It is currently scheduled for Monday, December 28, 2020, which is in the middle of winter break. Discussion followed regarding potential dates.

P. Peyer / K. Nelson motion and second to change the regular monthly board meeting in December to December 21, 2020, carried 5-0.

V. DISCUSSION ITEMS

A. Presentation by Mannat Toor and Eoin Henry, Geneva Lake West Chamber of Commerce Interns

Mannat Toor and Eoin Henry gave a presentation about their time as Interns at the Geneva Lake West Chamber of Commerce. The students talked about what they had to do for the internship, what they learned, and how they can apply those skills in their future.

B. Update on Facilities Projects

Director of Buildings and Grounds Ryan Quinn reported that the Bi-Polar Ionization System is about halfway installed. The Elementary School is complete, but due to the rain last week, the work at the Middle/High School was delayed. Installation is set to continue this week and it looks like that the weather will not be a problem. R. Quinn said that there is one visible difference he sees already and that is our filters are becoming dirtier quicker. They were will be replaced more frequently. After completion of the project, testing will be completed to ensure the system is working and a letter will be sent out to parents and staff informing them of the new system. Fitness Center attendance has been staying under the limit of 10 and sanitization is happening every morning. Overall, it is going well.

C. Discuss District Administrator Annual Performance Evaluation

This is a continued discussion from the Saturday Board Work Session held on October 24. J. Lothian sent out possible questions to the rest of the Board for their review and is reviewing the 360 evaluation. He is asking that Board members provide their feedback by the end of this week. The goal is to complete the evaluation by the end of December.

D. Discuss Joint Board of Education/Village Board Meeting Held on October 12, 2020

Dr. White advised that this discussion is just in case there is any follow-up discussion needed after the joint meeting that was held. J. Lothian commented that it was nice to meet the new Village Board Members. K. Nelson asked Dr. White to meet with the Park & Recreation Department to determine when/how they can use the District's facilities and what happens if there is damage. Dr. White was agreeable and said that the Parks & Recreation Department has insurance which has been used in the past. J. Lothian would also like to see the plan for the School Resource Officer in case of an additional shutdown move forward.

E. Discuss MS/HS Exam Schedule

High School Principal B. Mansky presented a proposed schedule for the Middle / High School First Semester Exam schedule. This proposed schedule was developed by the Middle/High School Building Leadership team and considered several different aspects. The reason Mr. Mansky is presenting this to the Board is because of a possible change in the school calendar, adding early dismissal day for the Middle and High Schools. Discussion followed. The Board asked that Dr. White to contact the bus company to ensure that the busses would be available for the additional early dismissal.

F. COVID-19 Update

Dr. White presented the Board with several Frequently Asked Questions (FAQs) that he would like to send out to staff regarding procedures if some or all of the District needs to shut down due to COVID-19. The main question that was discussed is if the District will keep all employees whole regardless of the number of hours worked. J. Lothian commented that a list of projects that could be completed by hourly staff to keep them working should be compiled, similar to the plan we have for the School Resource Officer. K. Nelson asked if teachers were comfortable coming in during a shut down could they teach virtually from the classrooms. Dr. White answered that they could. Dr. White will talk with the admin team to discuss options. D. Woss added that it might be a good idea to discuss options for different lengths of shutdowns as well.

Athletic Director Mike Coolidge and B. Mansky presented the Winter Sports Protocol to the Board. The protocol is like that used in the fall, however, there will be no student fan section and each athlete will only be given two tickets for spectator admission. All spectators will be required to wear masks and there will be entrance and exit traffic patterns. When athletes are not physically in the game, they will be required to wear masks, as will coaches. Athlete benches will be staggered as well to help with social distancing. There will be a winter sports meeting for athletes and parents to discuss the protocols. There is also a Trailways Athletic Conference meeting on Wednesday, which may or may not change these protocols. Dr. White advised the Board that if the school is shut for COVID-19, athletics will shut down as well. There will be no practices. This is also athletes who compete on co-op teams. Discussion followed.

G. Discuss Possibility of Additional Meetings if Necessary

Based on the ever-changing COVID-19 situation, the Board wanted to make everyone aware that there might be a need to schedule additional/emergency meetings to deal with issues that arise.

VI. PUBLIC COMMENTS

Community Member Sandy Johnson spoke to the Board about saving the Observatory Wood and Lakefront at Yerkes and starting a school forest.

VII. ADJOURN

At 8:37 pm., D. Ripple / P. Peyer motion and second to adjourn the meeting, carried 5-0.

\*\*These minutes are considered a draft until approved by the Williams Bay School District Board of Education on November 23, 2020.

Karolyn Nelson, Clerk  
ds: 10/29/2020