

WILLIAMS BAY SCHOOL DISTRICT
BOARD OF EDUCATION
SCHOOL BOARD MEETING
June 28, 2021

Board Members Present: J. Lothian, K. Nelson, E. Nichols, D. Woss

Absent: P. Peyer

Administration Present: District Administrator Dr. W. White
Middle/High School Principal B. Mansky
Elementary School Principal Dr. A. Bond
Directory of Special Education K. McOmber
Business Manager B. Prather

Guests: 2

I. Call to Order

President J. Lothian called the meeting to order at 7:00. The Pledge of Allegiance was said.

II. Communication and Public Comments

The Board recognized Mike Coolidge, retiring Athletic Director for his 19 years of service to the district. M. Coolidge thanked the board and administration for a great 19 years.

III. Reports

- A. Athletic Boosters – Mike Coolidge reported on behalf of the Athletic Boosters that the golf outing will be held on August 13th and they are still accepting golfers.
- B. Athletic Director - Mike Coolidge recognized Junior Anne Murphy who won state Track and Field titles in triple jump and pole vault. This is her third state championship this year after winning a state title on the gymnastics team.
- C. District Administrator - Dr. White reported that his items are included in the agenda. He also noted that the end of the school year went well and that summer projects are in full swing.

- D. Middle/High School Principal – Mr. Manksy reported that his notes were as presented.
- E. Elementary Principal - Dr. Bond reported that her notes were as presented.
- F. Student Services – K. McOmber reported that our part-time Speech Pathologist Maria Haning tendered her resignation. She has posted a 50% speech pathologist position on WECAN and will see what kind of applicants are received. If needed, Ms. McOmber will look to see if sharing a Speech Pathologist with another district would be an option. She also advised the board that she applied for a \$3,000 grant that would assist in implementing Hope Squad here in our district.
- G. School Board – K. Nelson reported that the Handbook-Staff Relations committee met twice with the certified staff and once with the support staff. All of the meetings have been good and they appreciate the feedback.
- J. Lothian read a thank you note from retiree Jill Cummings.

IV. Action Items

A. Approval of Consent Agenda

1. School Board Minutes
Approve the minutes of the Regular Board of Education Meeting held on May 24, 2021.
2. Bills Payable
Approve bills payable for May 21, 2021, to June 24, 2021, for Funds 10, 27, and 50 check numbers 81119 to 81212, wire transfer numbers 92-95, and Fund 60 check numbers 7107-7123.

K. Nelson / D. Woss motion and second to approve the consent agenda as presented. Carried 4-0.

B. Personnel Transactions

E. Nichols / D. Woss motion and second to approve the personnel transactions listed on the June 28, 2021, Personnel Transaction sheet. Carried 4-0.

C. Approve Policy 527.1 - Grievance Procedures

K. Nelson / D. Woss motion and second to approve Policy # 527.1 - Grievance Procedures. Carried 4-0.

D. Approve Preliminary 2021-2022 Budget

Business Manager B. Prather introduced the preliminary 2021-2022 budget. He noted that state lawmakers have not approved the state 2021-2023 state budget yet. When formulating the preliminary budget, conservative figures were used, ensuring that \$100,000 would be budgeted to go to fund balance and \$50,000 to Fund 46.

Dr. White also said that he is watching enrollment closely as that affects the budget. He also noted that the big concern will not be this budget but the 2023-2025 budget.

Discussion followed.

E. Nichols / K. Nelson motion and second to approve the proposed 2021-2022 budget as presented. Carried 4-0.

E. Approve WIAA Senior High Membership Renewal

D. Woss / K. Nelson motion and second to approve renewing the WIAA Senior High Membership Application for the 2021-2022 school year. Carried 4-0.

F. Approve Intergovernmental Agreement with the Westosha Athletic Conference

K. Nelson / E. Nichols motion and second to approve the 66.03 agreement as presented for membership in the middle school Westosha Athletic Conference. Carried 4-0.

G. Discuss and Possibly Act Upon Suspending COVID-19 Protocols

Dr. White advised the board to suspend the current COVID-19 Protocols that were established in the fall. Cases in the state and county are decreasing and there have been no cases or close contact tracing since school has gotten out. Last month, the board changed the mask guidelines to optional. Since then, very few people have been wearing masks.

At this time, there is very little information on what protocols will be needed in the fall. The district will follow the same process as last year, starting with staff conversations, a community listening session, and based on the feedback would revise from there to bring protocols to the board for approval.

Discussion followed.

E. Nichols / D. Woss motion and second to approve suspending the guidelines found in the WBSD COVID-19 Plan dated 09/14/2020 starting June 29, 2021. Carried 4-0.

H. Approve 2021-2022 Professional Educator Handbook

K. Nelson / D. Woss motion and second to approve the 2021-2022 Certified Staff Employee Handbook as presented. Carried 3-1, E. Nichols dissented.

I. Approval Pupil Transportation Contracts

D. Woss / K. Nelson motion and second to approve the 2020-2021 parent transportation contracts for 28 private school students, as required by law, for a total cost of \$6,816.60. Carried 5-0.

J. Discuss and Possibly Schedule Board Work Sessions and/or Special Meetings

Dr. White would like the board to schedule two meetings. One would be a Saturday work session to discuss administrator, district, and board goals. Discussion followed relating to picking a date that worked for all.

K. Nelson / E. Nichols motion and second to approve a board work session on July 24th from 8 a.m. to 11 a.m.

The second meeting would be a special meeting for Business Ben Prather to present information on the budget process and detailed budget information before the annual meeting in July. Discussion followed relating to picking a date that worked for all.

K. Nelson / E. Nichols motion and second to schedule special meeting on July 12 at 7 p.m. Carried 4-0.

K. Approve 2021-2023 Administrative Contract for Dr. William White

E. Nichols / D. Woss motion and second to approve the District Administrator contract as presented. Carried 4-0.

V. Discussion Items

A. Discuss Policy #363.2 - Student Acceptable Use Policy

Mr. Mansky and Gail Bixler revised this policy to make expectations clearer and allow building principals to set their guidelines when it comes to cell phone usage. These changes were based on feedback from parents. This is the first reading.

B. Updates on Maintenance Projects

Director of Buildings and Grounds, Ryan Quinn gave updates on the summer maintenance projects. The replacement of windows in the southwest wing is slated to start next week as is the concrete work in the front of the school. The tuckpointing project that was started last summer will be continued in the next week or so. Finally, the replacement of the south hallway doors will be completed by the end of the month. There are also a couple of painting projects that he is trying to schedule with the contractor but they are on schedule to be done by the start of school.

D. Woss asked about extending the windbreak. Mr. Quinn states that he reached out to the landscaper but has not heard back. He will follow up. Dr. White added that the district is also looking at establishing another windbreak out by the ball fields.

J. Lothian asked about the continuation of the walking path. Dr. Bond reported that this year's elementary school fundraiser raised about \$11,000. She has been in contact with the contractor and when the ground has dried up/the weather will cooperate work will continue. The contractor will continue to work as funds are available. Dr. White also mentioned that the district in the future intends to continue the path beyond the elementary school, but that will take district funds.

C. Update on Support Staff Handbook

As K. Nelson mentioned in her report to the board, the Handbook-Staff Relations committee has met once with the support staff and the meeting went well. Dr. White said the changes are trying to ensure the handbook language makes policies and procedures clear. The main changes involved vacation language, changes to paid holidays, ensuring there is a differentiation between a 10-month and 12-month employee. The committee is looking to schedule another meeting and is hoping to have the handbook ready for board approval in July.

D. Discuss Updated Taher Food Service Contract

B. Prather explained to the board the food service contract with Taher needed to be amended. It is something that needs to be done before June 30th. The base contract is increasing 2.9% due to increases in food costs and compensation costs for staff. This fall, breakfast will be available for elementary students. There will be no cost for the first year as the program is funded through the federal government.

VI. Public Comments

Heidi Stocking addressed the Board regarding providing COVID tests at school and if they would be required, if the district would be addressing critical race theory, and if the district would be adding policy about performing invasive medical procedures.

VII. Adjourn

At 7:52, K. Nelson / D. Woss motion and second to adjourn. Carried, 5-0.