

WILLIAMS BAY SCHOOL DISTRICT
BOARD OF EDUCATION
SCHOOL BOARD MEETING
October 25, 2021

Board Members Present: J. Lothian, K. Nelson, E. Nichols, P. Peyer, D. Woss

Absent: None

Administration Present: Elementary Principal Dr. A. Bond
Middle/High School Principal B. Mansky
Director of Special Education K. McOmber

Guests: 16

I. Call to Order

President J. Lothian called the meeting to order at 7:00 p.m. The Pledge of Allegiance was said.

II. Communication and Public Comments

A. Recognition of State Tennis Athlete - Mr. Johnson, Athletic Director, recognized Emily Gauger, a senior for her 5th place finish at the division 2 state tennis tournament.

B. Presentation from the Geneva West Chamber of Commerce Interns - Mr. Mansky introduced this year's Geneva West Chamber of Commerce interns, Keileen Weberpal and Rosa Jimenez. Miss Weberpal is helping at Outdoor Ed and is not able to attend tonight's meeting. Rosa Jimenez gave a presentation regarding her experience as an intern.

C. Student Report - Josh and Anna Rolfs are this year's Student Representatives. The students recognized the School Board for School Board Appreciation Week with 10 things that they are grateful for. They also noted that there has been a lot of student leadership being shown this year. School spirit has been high. A dance for middle school students was held and was enjoyed by the students. Homecoming Week went well with a lot of energy and participation. Charlie Mestek Day of Service had a great weather and the teams got a lot of work done. Soctober was held and there was a lot of competition between classes. Student Council's fall Blood Drive was also held recently. The goal was to collect 45 units and that goal was surpassed with 53 units collected. The next blood drive will be held on March 17th. The students gave an overview of the fall sports results.

D. Public Comments

None

III. Reports

- A. Athletic Boosters – None
- B. Athletic Director – Mr. Johnson introduced himself to the Board and attendees. He noted that he received a letter sent to the WIAA in September from an football official regarding the sportsmanship that Head Football Coach Dave Rowland exhibited.
- C. District Administrator - None
- D. Middle/High School Principal – Mr. Mansky reported that his notes were as presented.
- E. Elementary Principal - Dr. Bond's notes were as presented.
- F. Student Services – K. McOmber reported to the board that her notes were as presented.
- G. School Board – D. Woss thanked the staff for their reports that were given to the board ahead of time noting there was a lot of good information included. K. Nelson reported on the WASB Regional 13 meeting. J. Lothian and K. Nelson represented the district. J. Lothian recognized K. Nelson on her Level 1 Certification received at the regional meeting.

IV. Action Items

A. Approval of Consent Agenda

1. School Board Minutes

Approve the minutes of the Regular Board of Education Meeting held on September 27, 2021 and the Special Board of Education Meetings held on October 4, 2021 and October 6, 2021.

2. Bills Payable

Approve bills payable for September 24, 2021, to October 21, 2021, for Funds 10, 21, 27, and 50 check numbers 81543 to 81654, and wire transfer numbers 125-128.

K. Nelson / D. Woss motion and second to approve the consent agenda as presented. Carried 5-0.

B. Personnel Transactions

There were no Personnel Transactions.

C. Certification and Adoption of Tax Levy Resolution and Approve 2021-2022 Budget

E. Nichols resolved and P. Peyer seconded that a tax as presented in the amount of \$10,012,740 be levied on all property, real and personal, which is taxable under State Tax Laws, within the boundaries of the Williams Bay School District for the 2021-2022 fiscal year, resulting in a tax rate of .00735. Carried 5-0.

P. Peyer / E. Nichols motion and second to approve the 2021-2022 budget as presented. Carried 5-0.

D. Approve COVID Leave Addendum to the Employee Handbook

E. Nichols / K. Nelson motion and second to approve the 2021-2022 School Year Temporary District-Sponsored Paid COVID-19 Leave Program as presented. Carried 5-0.

E. Delete Policy 445.1 – Relations with Law Enforcement Agencies

P. Peyer / D. Woss motion and second to delete Policy 445.1 Relations with Law Enforcement Agencies. Carried 5-0.

F. Set Date for Executive Session to Work on District Administrator's Evaluation

Discussion was held regarding possible dates and times for the executive session.

K. Nelson / P. Peyer motion and second to schedule a closed session meeting for November 22, 2021 at 6:00 to work on the Superintendent Evaluation. Carried 5-0.

V. Discussion Items

A. Discuss Revised Policy 445 – Student Searches

Recently there were some questions raised regarding this policy. After speaking with the district's attorney, revisions to this policy were needed. This is the first reading of the revised policy. The policy has been revised to be simplistic and as straightforward as possible. This is a first reading of the policy.

B. Discuss Feedback Received on ESSER III Plan

The ESSER III Plan information was shared with the public via email and they were invited to provide their feedback during a listening session that was held prior to this meeting. During the session, there was some discussion around offering vaccinations on site. After discussion, it was determined that it would not be the best use of money. E. Nichols shared feedback he received from a resident was that they had hoped that summer school would have fun enrichment activities in addition to remedial work. Dr. Bond confirmed that that was the plan.

C. Update on Short-Term Borrowing

Ben Prather, former Business Manager, requested an update be given regarding the District's short-term borrowing. The district needs to short-term borrow because of when we receive our tax disbursements and when our expenses come due. The Board approved the district to short term borrow an amount not to exceed \$2,500,000. Due to good fiscal management, the district only borrowed \$1,500,000 for the upcoming year. The board is interested in seeing what amount of money was saved by decreasing payments to interest.

D. Review District Facilities Plan

Last year the board approved the Williams Bay School District Long-Term Capital Projects Plan. Mr. Quinn provided updates regarding completed projects including window replacement, door replacement and tuckpointing. Working with members of the staff and community regarding larger projects that they might want to see - thinking about the future of the district's facilities.

D. Woss asked about the poor outdoor lighting in the front of the school. Mr. Quinn is currently working with the company that provided the Elementary lighting regarding what we currently have and what we can do to improve it.

J. Lothian asked if there was a plan for the years that there are a lot of projects that will be coming due at the same time. Mr. Quinn said that the plan is based on rough numbers and those expenses can be spread out over more years. Mr. Quinn wants to put a portion of each item's cost into Fund 46 each year. For the items that were supposed to be replaced already such as HVAC and plumbing items the preventative maintenance that has done has extended the life of those items. The stoves and oven in the kitchen were replaced, but the braising pan was not. It was no used, so it was capped off and the money was used to purchase different items that improved food service Everything scheduled for this year is being covered.

K. Nelson asked about replacing the stage curtains. Mr. Quinn reported that the contractor quoted the replacement at \$18,000 and he is working with Business Manager J. Frederick on funding this year, but the project might be pushed until next year. J. Lothian asked why the curtains need to be replaced. Mr. Quinn said that some are in rougher shape than others and they also do not have a fire rating. Just to be safe he would rather replace with built in schedule for fire retardant.

E. Discuss Music Trip to New York, York

The music department is considering a trip to New York City this spring. The group would depart Williams Bay on April 7th and return on April 13th. This trip is during Spring Break, which results in the students missing minimal class time. The music department conducted a similar trip in 2018. Since this trip would be to a city with strict COVID restrictions, potential participants have been advised that a COVID vaccination would be required to enter many of the venues that would be visited as a part of the itinerary. Consequently, those students and chaperones participating in this activity would be required to be vaccinated. In accordance with Policy 351-Field Trips, extended travel shall first be approved by the principal and District Administrator. Extended travel is defined as a field trip that involves one (1) or more overnight stays. Mr. Mansky and Dr. White will be approving this request.

Mr. Mansky reported that the representative for the tour company is currently on a trip and will provide more information once he returns. Listening sessions were held with interested students and parents to discuss safety protocols and to answer any current questions.

D. Woss says she positively supports the trip if it can be done in a safe manner.

It was noted that vaccinations would be required and this requirement is per the City of New York and not the district

F. COVID-19 Update

The district has started tracking attendance to see trends. The tracker that has been provided to the board and administration. Dr. Bond noted that it does not take into consideration those who are sick versus those who are just on vacation, it is just those that are out of school. J. Lothian asked if it is it absences and tardies or just absences. Dr. Bond noted tardies are not included.

VI. Public Comments

None

VII. Adjourn

At 7.41 , P. Peyer / D. Woss motion and second to adjourn. Carried, 5-0.