

WILLIAMS BAY SCHOOL DISTRICT  
BOARD OF EDUCATION  
SCHOOL BOARD MEETING  
February 13, 2023

Board Members Present: J. Lothian, K. Nelson, E. Nichols, P. Peyer, M. Schneider

Absent: None

Administration Present: District Administrator Dr. White  
MS/HS Principal E. Soley-Johnson  
Elementary Principal Dr. Bond  
Director of Special Education K. McOmber

Guests: 6

I. Call to Order

President J. Lothian called the meeting to order at 6:00 p.m. The Pledge of Allegiance was said.

II. Adjourn Into Closed Session

At 6:01 p.m. E. Nichols / P. Peyer motion and second to adjourn into closed session. Roll Call Vote: J. Lothian, aye; K. Nelson, aye; E. Nichols, aye; P. Peyer, aye; M. Schneider, aye. Carried, 5-0.

District personnel matters were discussed and an update regarding legal matters were provided.

III. Reconvene Into Open Session

At 6:58 p.m. E. Nichols / P. Peyer motion and second to reconvene into open session. Roll Call Vote: J. Lothian, aye; K. Nelson, aye; E. Nichols, aye; P. Peyer, aye; M. Schneider, aye. Carried, 5-0.

IV. Communication and Public Comment

There were no public comments.

## V. Reports

- A. Student Representatives – No Report
- B. Athletic Boosters – No Report
- C. Athletic Director – No Report
- D. District Administrator – Dr. White reported that his items were covered in the agenda.
- E. Middle/High School Principal – Mrs. Soley-Johnson shared that her and Mr. Johnson are working together to communicate better with students regarding the different clubs and activities that are available. The Middle/High School teachers continue to work updating standards, the book club on grading and two staff members who attended a conference on grading are eager to keep moving forward with our goal of consistency in grading and student learning. Also, please mark your calendars for Saturday, March 25, as we will work to pack 3,000 meals in 2 hours.
- F. Elementary Principal – Dr. Bond congratulated the Spelling Bee Champion Scarlett Wenzel. and Runner-up Savannah Wenzel. Williams Bay Elementary students have been participating in random acts of kindness with their families and returning hearts all month that represent the various activities.
- G. Student Services – Ms. McOmber shared that the Hope Squads are invited to the county-wide event on May 17<sup>th</sup> and 18<sup>th</sup> where they will meet other students in Hope Squads to do ice breakers and collaborative activities.
- H. School Board – Updates were given on the State Education Convention and Delegate Assembly held in January.

## VI. Action Items

### A. Approval of Consent Agenda

#### 1. School Board Minutes

Approve the minutes of the Regular Board of Education Meeting held on January 9, 2023.

2. Bills Payable

Approve bills payable January 6, 2023, to February 9, 2023, for Funds 10, 21, 27, and 50, check numbers 83442 – 83626, wire transfer numbers 438-463.

E. Nichols / M. Schneider motion and second to approve the consent agenda as presented, carried 5-0.

B. Personnel Transactions

M. Schneider / E. Nichols motion and second to approve the personnel transactions listed on the February 13, 2023, Personnel Transaction sheet. Carried, 5-0.

C. Discuss & Approve Changing the Date of the April Regular Meeting

K. Nelson / P. Peyer motion and second to reschedule the April regularly monthly board meeting from April 10 to April 17, 2023. Carried 5-0.

D. Approve Policy 445 – Student Interviews and Searches

P. Peyer / M. Schneider motion and second to approve Policy 445 – Student Interview and Searches as presented. Carried, 5-0

E. Approve 2022-2023 Budget Amendment

E. Nichols / K. Nelson motion and second to approve the amendments to the 2022-2023 annual budget as presented. Carried, 5-0.

F. Discuss and Approve Memorandum of Understanding for School Resource Officer

E. Nichols / M. Schneider motion and second to affirm continuing the Memorandum of Understanding for the School Resource Officer between the Village of Williams Bay, the Williams Bay Police Department and the Williams Bay School District as presented. Carried 5-0

G. Approve Cleaning Services Contract

M. Schneider / P. Peyer motion and second to approve the contract for MidAmerican Building Services to perform cleaning services beginning July 1, 2023, and ending June 30, 2024. Carried, 5-0.

## H. Discuss & Schedule Board Work Session

Discussion was held regarding an acceptable date and time for the next board work session.

K. Nelson / P. Peyer motion and second to schedule a Board work session for March 11, 2023, from 8:00 until 11:00 a.m. Carried, 5-0.

## I. Accept Gift to the District

P. Peyer / K. Nelson motion and second to approve accepting the donation of \$1000 from Midwest IT to the Esports program. Carried, 5-0.

## VII. Discussion Items

### A. Discuss Policy 522.41 – Staff Conflicts of Interest

Dr. White explained that he was in the process of ensuring that Board Policies and the employee handbooks match. The revisions to this policy correct that. Discussion followed. This is a first reading of the policy.

### B. Discuss Policy #341.21 – Wellness, Nutrition, and Physical Activity

Based on feedback received from the food service auditors, this policy was in need of revision and additions. This is a first reading of the policy.

### C. Discuss Spring 2024 Referendum

Dr. White is continuing the work with the Donovan Group and various other resources to support the district's community engagement efforts. J. Lothian and Dr. White attended a session at the WASB Convention that provided a lot of helpful information. Discussion followed.

## VIII. Public Comments

None

## IX. Adjourn

At 7:36 p.m. P. Peyer / E. Nichols motion and second to adjourn. Carried, 5-0.

Ed Nichols, Clerk

Ds 02/21/2023