

WILLIAMS BAY SCHOOL DISTRICT  
BOARD OF EDUCATION  
SCHOOL BOARD MEETING  
May 8, 2023

Board Members Present: J. Lothian, K. Nelson, E. Nichols, P. Peyer, M. Schneider

Absent: None

Administration Present: District Administrator Dr. W. White  
Elementary Principal Dr. A. Bond  
Middle/High School Principal E. Soley-Johnson  
Director of Special Education K. McOmber  
Athletic Director H. Johnson

Guests: 21

I. Call to Order

J. Lothian called the meeting to order at 7:00 p.m. The Pledge of Allegiance was said.

II. Public Comment

Second Grade Students gave a presentation regarding the five week swimming program that is held at the YMCA in Lake Geneva.

III. Annual Board Reorganization Actions

A. Election of Board Officers

Clerk E. Nichols asked for nominations for President. M. Schneider / P. Peyer motion and second to nominate Jack Lothian for President. Vice President K. Nelson asked if there were any other nominations three times. Motion carried by a roll call vote: J. Lothian –aye; K. Nelson-aye; P. Peyer – aye; M. Schneider - aye; carried 5-0.

President J. Lothian took over the meeting and asked for nominations for Vice President. P. Peyer / M. Schneider motion and second to nominate Karolyn Nelson for Vice President. President J. Lothian asked if there were any other nominations three times. Motion carried, 5-0.

President J. Lothian asked for nominations for Clerk. K. Nelson / P. Peyer motion and second to nominate Ed Nichols for Clerk. President J. Lothian asked if there were any other nominations three times. Motion carried, 5-0.

President J. Lothian asked for nominations for Treasurer. E. Nichols / M. Schneider motion and second to nominate Patrick Peyer for Treasurer. President J. Lothian asked if there were any other nominations three times. Motion carried 5-0.

President J. Lothian asked for nominations for Member-at-Large. P. Peyer / E. Nichols motion and second to nominate Mark Schneider for Member-at-Large. President J. Lothian asked if there were any other nominations three times. Motion carried 5-0.

#### B. Board Member Assignments

President J. Lothian appointed the following board assignments:

WASB Convention Delegate – E. Nichols  
CESA 2 Representative – J. Lothian  
Career & College Academy Representative – J. Lothian  
Policy Committee –E. Nichols and M. Schneider  
Handbook/Staff Relations Committee – K. Nelson and P. Peyer  
Finance Committee – K. Nelson and P. Peyer  
Community Conversation Representative – M. Schneider  
Superintendent Advisory Council – M. Schneider

#### C. Designation of Official Depository

K. Nelson / P. Peyer motion and second to approve Advia Credit Union in Williams Bay and the State of Wisconsin Local Government Investment Pool as the School District's Official Depositories for the period of July 1, 2023, through June 30, 2024, carried 5-0.

#### D. Designation of Official Newspaper

E. Nichols / M. Schneider motion and second to approve the Lake Geneva Regional News as the School District's Official Newspaper, carried 5-0.

#### E. Designation of Board Meeting Times and Dates for 2023-2024

P. Peyer / E. Nichols motion and second to approve School Board meeting times and dates for the 2023-2024 school year to be scheduled on the second Monday of each month at 7:00 pm and that four Saturday School Board member workdays will be scheduled quarterly. Motion carried, 5-0.

#### IV. Reports

- A. Student Report – Ethan West and Citlali Carbajal gave thanked everyone who came and helped with the meal packing event, One Meal USA meal packing event. They also shared the results of the Skills USA competition where Charlie Pecht and Kyle Marshall placed third. Updates were also given on student activities, clubs, and sports. They also thanked the board for the opportunity to be student representatives. They introduced next year's student representatives which will be Zach Malisow, Sarah Beinetti, and Dylan Hulke.
- B. Athletic Boosters – None
- C. Athletic Director – On behalf of the Athletic Boosters, Athletic Director Hank Johnson highlighted the end-of-the-year sports banquet to be held May 24<sup>th</sup> and this year's golf outing to be held August 11<sup>th</sup> at Evergreen Golf Course. He also talked about the survey that when out to high school and middle students and what they are interested in for athletics and activities. Mr. Johnson also spoke about the WIAA conference he attended and the Competitive Balance proposal which was passed. He also noted that the Athletics and Activities was being updated and people were using it. Finally, he updated the board on the partnership with the Rec Department, Library, and Police Department for the Summer Bash kick-off event being held on May 31<sup>st</sup>.
- D. District Administrator – Dr. White advised the board that the 5<sup>th</sup> & 6<sup>th</sup>-grade musical will be changed to 4<sup>th</sup> and 5<sup>th</sup> grade starting next year as it works better schedule-wise. Secondly, support staff evaluations will be performed every three years instead of every year to better match the certified staff cycle.
- E. Middle/High School Principal – Principal Soley-Johnson provided updates on Teacher Appreciation Week activities, gave kudos to those involved with the Middle School Musical, and reminded the board about the Collage Concert happening on Tuesday. She also highlighted the work that Anne Marie Gump did with district Access testing this year. She also spoke to meeting with each Middle/High school staff member to re-cap the year and find out what makes each staff member want to stay with our district. Mary Kavanagh then presented information regarding the Talented and Gifted program.
- F. Elementary Principal – Dr. Bond built off Mary Kavanagh's presentation and added information regarding the elementary TAG program. She highlighted the Divisional Forensics meeting that was held at school on April 22<sup>nd</sup> and recognized Maggie Bailey and Kathy Dowden for their work for the forensics program. The Arbor Day celebration at Kishwauketoe allowed each student to plant a tree and was well-received. She also updated the board on end-of-year activities that will be held during the rest of the month. Finally, she recognized the PTO for their outstanding work this year.

G. Student Services – Ms. McOmber highlighted activities that will be taking place for Hope Week which will include decorating puzzle pieces that will be put together and displayed and painting rocks to be put in the Hope Garden. Grant money was also used to purchase magnets with mental health resources on them that will be given out.

H. School Board - None

V. Action Items

A. Approval of Consent Agenda

1. School Board Minutes

Approve the minutes of the Regular Board of Education Meeting held on April 17, 2023, and the Special Board of Education Meeting held on April 2, 2022.

2. Bills Payable

Approve bills payable from April 13, 2023, to May 4, 2023, for Funds 10, 21, 27, and 50 check numbers 83582 to 83932, and wire transfer numbers 504-527.

P. Peyer / K. Nelson motion and second to approve the consent agenda as presented. Carried 4-0.

B. Approve Fall 2022 Start College Now Applications

K. Nelson / E. Nichols motion and second to approve the Gateway Technical College requests for Fall 2023 for Kara Rees, Elliana Pape, and Grace Borgen. Carried 5-0.

C. Act on 2023-2024 Open Enrollment Applications

E. Nichols / M. Schneider motion and second approve the thirty (30) application requests to leave the District through the Open Enrollment program for the 2023-2024 school year. Carried 5-0.

E. Nichols / M. Schneider motion and second to deny the following EC applicant in accordance with Policy 423 and 423 – Rule 1 Williams Bay School District Open Enrollment: 20, 24, 28. Carried 5-0.

E. Nichols / M. Schneider motion and second to accept the following 4K applicants: 1, 2, 3, 4, 7, 9, 11, 14, 17, 18, 19, 23, 31, 34, 35, 36, 37, 41, 47. Carried 5-0.

E. Nichols / M. Schneider motion and second to accept the following 5K applicants: 25, 39, 46. Carried 5-0.

E. Nichols / M. Schneider motion and second to accept the following Grade 1 applicant: 44. Carried 5-0.

E. Nichols / M. Schneider motion and second to accept the following Grade 2 applicants: 5, 6 . Carried 5-0.

E. Nichols / M. Schneider motion and second to place the following Grade 2 applicants on a waiting list in the following order: 21, 38. Carried 5-0.

E. Nichols / M. Schneider motion and second to accept the following Grade 3 applicants: 16, 42. Carried 5-0.

E. Nichols / M. Schneider motion and second to accept the following Grade 4 applicant: 30. Carried 5-0.

E. Nichols / M. Schneider motion and second to accept the following Grade 5 applicants: 13, 43. Carried 5-0.

E. Nichols / M. Schneider motion and second to deny the following Grade 5 applicant in accordance with Policy 423 and 423 – Rule 1 Williams Bay School District Open Enrollment: 29. Carried 5-0.

E. Nichols / M. Schneider motion and second to accept the following Grade 6 applicant: 15. Carried 5-0.

E. Nichols / M. Schneider motion and second to accept the following Grade 7 applicants: 27, 33. Carried 5-0.

E. Nichols / M. Schneider motion and second to accept the following Grade 8 applicants: 40, 45. Carried 5-0.

E. Nichols / M. Schneider motion and second to place the following Grade 8 application on a waiting list: 22. Carried 5-0.

E. Nichols / M. Schneider motion and second to accept the following Grade 9 applicants: 8, 10, 12, 32. Carried 5-0.

E. Nichols / M. Schneider motion and second to accept the following Grade 11 applicant: 26. Carried 5-0.

#### D. Approve Additional Special Education Paraprofessional Position

K. Nelson / P. Peyer motion and second to approve the addition of a Special Education Paraprofessional position. Carried, 5-0.

#### E. Approve Middle/High School Associate Principal/Science Teacher Position & Job Description

M. Schneider / K. Nelson motion and second to approve the Middle/High School Associated Principal/Science Teacher Position and job description. Carried, 5-0.

## F. Personnel Transactions

P. Peyer / E. Nichols motion and second to approve the Personnel Transactions listed on the May 8, 2023, personnel transactions sheet. Carried, 5-0.

## G. Approve Sidewalk Concrete Project

P. Peyer / K. Nelson motion and second to approve the bid from Paschke Concrete to replace two sections of concrete in front of the Middle/High School at a cost of \$23,400. Carried, 5-0.

## VI. Discussion Items

### A. Discuss Policy 760 - Food Service Management

Dr. White highlighted revisions to this policy which include how negative account balances are handled and the Federal civil rights laws and U.S. Department of Agriculture Non-Discrimination statement. These changes were at the direction of this year's food service audit. Discussion followed.

### B. Discuss Policy 421 - Entrance Age

Dr. White explained the purpose of this policy and the specific section of "Procedures for Early Admission Entrance Age." Based on conversations with Ms. McOmer and Dr. Bond it is recommended that this section be removed. Most of the neighboring districts do not allow early admission and it is rare for a family to seek early admission. Discussion followed.

### C. Discuss 2023-2024 Employee Handbook

Dr. White presented the 2023-2024 Employee Handbook. The Certified Teaching Staff and Support Staff Handbooks were combined into one document. He highlighted the changes. Discussion followed.

## VII. Public Comments

Jen Galvin thanks Ms. McOmer for her wonderful service to the district.

## XI. Adjourn

At 8:06, P. Peyer / E. Nichols motion and second to adjourn. Carried, 4-0.