

WILLIAMS BAY SCHOOL DISTRICT  
BOARD OF EDUCATION  
SCHOOL BOARD MEETING  
September 12, 2022

Board Members Present: J. Lothian, K. Nelson, P. Peyer, M. Schneider

Absent: E. Nichols

Administration Present: District Administrator Dr. White  
MS/HS Principal E. Soley-Johnson  
Elementary Principal Dr. Bond  
Director of Special Education K. McOmber  
Athletic Director H. Johnson

Guests: 8

I. Call to Order

President J. Lothian called the meeting to order at 6:30 p.m. The Pledge of Allegiance was said.

II. Adjourn Closed Session

At 6:15 p.m. P. Peyer / K. Nelson motion and second to adjourn into closed session pursuant to Sections 19.85 (1) (c) allow a meeting to be closed to the public when a government body is considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: J. Lothian – aye; K. Nelson – aye; P. Peyer – aye and M. Schneider – aye. Carried 4-0.

Payments of liquidated damages by former employees were discussed.

III. Reconvene Into Open Session

At 6:51 p.m. P. Peyer / M. Schneider motion and second to reconvene into open session by roll call vote: J. Lothian – aye; K. Nelson – aye; P. Peyer – aye and M. Schneider – aye. Carried 4-0

IV. Communication and Public Comment

None

## V. Reports

- A. Student Representatives – Students Citlali Carbajal and Ethan West provided the board with updates regarding student activities including information about this fall’s musical, Homecoming activities and fall sports updates for both the middle and high school.

Middle/High School Principal Mrs. Soley-Johnson also shared information regarding the Women’s Leadership Event that her and five students attended at George Williams College. Students that attended provided commentary to the board on what their take-a-ways were.

- B. Athletic Boosters – Chris Luedtke, President of the Athletic Boosters recapped the golf outing stating that it raised over \$7,000 with 110 golfers. The latest event was the volleyball tournament that was held last weekend went well, despite there being an issue with a referee not showing up.
- C. Athletic Director – Athletic Director H. Johnson thanked the Booster Club for the amazing work that they are doing and the support that they are providing. He also provided updates on Fitness Center hours for kids after school. Mr. Johnson provided updates regarding the HUDL cameras that the booster club helped fund to allow for live streaming of games and video taping practices for coaches. There is a referee and game staff shortages, and we need to start thinking about how to rectify these issues. Mr. Johnson also reported that he is discussing whether the football program stays eight man or moves to 11 man. It has been discussed amongst administrators and there will be a listen session held as well.
- D. District Administrator – Dr. White reported that his items are covered in the agenda.
- E. Middle/High School Principal – E. Soley-Johnson updated the board on the great start of the year and provided updates regarding the ice cream social that was held for incoming 6<sup>th</sup> grade students and the positive first day of school. She also reported on the Code of Conduct Response Chart that she has been working on with Dean of Students Dan Dowden.
- F. Elementary Principal – Dr. Bond reported that the elementary school is off to a great start. She recapped the start of the school year events including supply drop off day and highlighted the Student Lead Conferences that are scheduled for October 27<sup>th</sup>.
- G. Student Services – K. McOmber gave the Special Education Department a thank you as the start of a new school year brings lots of challenges and they did an excellent job transitioning current students and onboarding new students. She also updated the board that the Special Education Audit should be done by the end of the month. Finally, she updated the board on how the implementation of Hope Squad is going.
- H. School Board – None

## VI. Action Items

### A. Approval of Consent Agenda

#### 1. School Board Minutes

Approve the minutes of the Regular Board of Education Meeting held on August 8, 2022, and the Special Board of Education Meetings on August 19, 2022, August 27, 2022, and September 7, 2022

#### 2. Bills Payable

Approve bills payable August 4, 2022, to September 8, 2022, for Funds 10, 21, 27, 50, check numbers 82822 – 82937, wire transfer numbers 331-365.

P. Peyer / K. Nelson motion and second to approve the consent agenda as presented. Carried 4-0.

### B. Personnel Transactions

P. Peyer / K. Nelson motion and second to approve the personnel transactions listed on the September 12, 2022, Personnel Transaction Sheet. Carried 4-0.

### C. Approve School Social Worker Job Description

M. Schneider / K. Nelson motion and second to approve the job description for School Social Worker as presented. Carried 4-0.

### D. Approve English Language Teacher Job Description

M. Schneider / P. Peyer motion and second to approve the job description for English Learner Teacher as presented. Carried, 4-0.

### E. Accept Donation to the Williams Bay Technology Education Program

P. Peyer / M. Schneider motion and second to approve accepting the donation of materials valued at \$4,000 from Mark Beilman. Carried, 4-0.

### F. Designation of Funds from Fund 50 Fund Balance

K. Nelson / M. Schneider motioned and second to assign \$101,712.44 of the Fund 50 fund balance for the purpose of replacing kitchen equipment in 2022-20223. Carried, 4-0

#### G. Set Date for Saturday Work Session

K. Nelson / P. Peyer motioned and second to schedule the next board work session for Saturday, October 22, 2022, from 8:00 a.m. to 11:00 a.m. Carried, 4-0

#### V. Discussion Items

##### A. Discuss Recording of Board Meetings

Dr. White updated the board with the resignation of Matt Dunlap, there is not anyone to record the board meetings and other district events. Ryan Quinn can fill in as his schedule allows. The district is looking for a Video Coordinator but at this time there has been no interest amongst the staff. Dr. White wanted to make the board aware that the district may not be able to record every board meeting. Discussion was held around different options that might be available.

##### B. Update on Short Term Borrowing

Dr. White reported that the district will not have to short-term borrow this fall which will save the district about \$30,000 in interest.

#### VI. Public Comments

None

#### VI. Adjourn

At 7:45 p.m. P. Peyer / M. Schneider motion and second to adjourn. Carried, 4-0.