

WILLIAMS BAY SCHOOL DISTRICT
BOARD OF EDUCATION
SCHOOL BOARD MEETING
February 9, 2026

Board Members Present: J. Lothian, P. Peyer, M. Schneider

Absent: K. Nelson, E. Nichols

Administration Present: District Administrator Dr. White
MS/HS Principal Mrs. Soley-Johnson
Elementary Principal Dr. Bond

Guests: 9

I. Call to Order

President J. Lothian called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

II. Communication and Public Comment

Gail Bixler addressed the board regarding her retirement request and the ending of benefits upon retirement.

Mary Kavanagh addressed the board regarding her retirement request and the ending of benefits upon retirement.

III. Presentations - None

IV. Reports

A. Student Representatives – Aaron Diaz and Laura Schnobel gave an update on sports, student clubs and activities.

B. District Administrator – Dr. White’s items are covered within the agenda.

C. Athletic Director / Sports Boosters – No Report

D. Parent Teacher Organization – No Report

E. Middle/High School Principal – Mrs. Soley-Johnson recognized Christy Torres and the culinary team for their excellent work at the Walworth County Pro-Am Culinary Showdown as well as the four band students who entertained the attendees at the competition. She also recognized Emily Evans and the high school student council for the Rock, Paper, Scissors game that was held.

F. Elementary School Principal – Dr. Bond recognized the PTO for their Parents’ Night Out which was held January 31 and highlighted their meeting this Thursday at 6:15. She also invited the board to the elementary school’s Activity Night that is being held this Wednesday, February 11.

G. Director of Special Education/School Psychologist – No Report

H. School Board – M. Schneider reminded the board about the PTO fundraiser at Buona Beef on February 17.

V. Action Items

A. Approval of Consent Agenda

1. School Board Minutes

Approve the minutes of the Regular Board of Education Meeting held on January 12, 2026

2. Bills Payable

Approve bills payable January 9, 2026, to February 12, 2026, for Funds 10, 21, 27, and 50.

3. Approve Donations

- Williams Bay Lions Club - \$50,000 towards the construction of the Middle School play area
- KVM Construction & McClellan Family - \$1,700 to pay for the lumber needed to construct seven dog houses in Mr. White's Construction class.

P. Peyer / M. Schneider motioned and seconded to approve the consent agenda as presented. Carried 3-0.

B. Personnel Transactions

M. Schneider / P. Peyer motioned and seconded to approve the Personnel Transactions listed on the February 9, 2026, personnel transaction sheet. Carried 3-0.

C. Discuss and Affirm the Memorandum of Understanding for the School Resource Officer

P. Peyer / M. Schneider motioned and seconded to affirm continuing the Memorandum of Understanding for the School Resource Officer between the Village of Williams Bay, the Williams Bay Police Department and the Williams Bay School District as presented. Carried 3-0.

D. Approve Policy 681.1 – Capitalization and Depreciation

M. Schneider / P. Peyer motioned and seconded to approve Policy 681.1 – Capitalization and Depreciation as presented. Carried 3-0.

E. Approve Policy 653 – Free Admissions (Senior Citizen School Activities Pass)

M. Schneider / P. Peyer motioned and seconded to approve Policy 653 – Free Admissions (Senior Citizen School Activities Pass) as presented. Carried 3-0.

F. Approve Policy 830.2 – Use of the Fitness Center

M. Schneider / P. Peyer motioned and seconded to approve Policy 830.2 – Use of the Fitness Center as presented. Carried 3-0.

G. Approve Skyward Software License Agreement for Business and Student Information Systems

P. Peyer / M. Schneider motioned and seconded to approve the three-year software license agreement with Skyward for the Business suite and School Information System suite software as presented. Carried 3-0.

VI. Discussion Items

A. Dates for Ending Benefits Upon Resignation or Retirement

Administration clarified insurance benefit termination dates last summer after identifying confusion stemming from prior informal practice. The Employee Handbook has stated since 2021–2022 that insurance benefits end at the close of the month in which employment ends. To ensure consistency, the District created the document “*Key Dates Relating to Your Benefits Upon Retirement*,” outlining clear timelines for pay and benefit termination. Two employees retiring June 9, 2026, have requested health coverage through August 31. Discussion followed. The Board requested this to be placed on the March agenda.

VII. Public Comments

Darla Thiel addressed the board regarding the dates for ending benefits upon resignation or retirement.

VIII. Adjourn

At 7:37 p.m., P. Peyer / M. Schneider motioned and seconded to adjourn. Carried, 3-0.