

WILLIAMS BAY SCHOOL  
BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING  
Monday, February 11, 2019

Board Members Present: K. Granberg, J. Lothian, D. Ripple, D. Woss

Absent: K. Nelson

Administration Present: District Administrator Dr. W. Anderson  
Middle/High School Principal Dr. W. White  
Elementary School Principal A. Bond  
Assistant for Business C. Reynolds

Absent: None

Guests: Nine

I. CALL TO ORDER

President Lothian called the meeting to order at 7:00 pm.

II. COMMUNICATION AND PUBLIC COMMENTS

None

III. REPORTS

- A. Student Representatives – T. Pollak reported that the spring blood drive being organized by Student Council is to be held in March 8<sup>th</sup>. Potential donors can sign up now. Solo and Ensemble is this Saturday, February 16<sup>th</sup> at Deerfield High School. Drama Club's presentation of Radium Girls will be Friday and Saturday March 8<sup>th</sup> and 9<sup>th</sup>, the same days as the History Club's participation in the State History Bowl.
- B. Parent-Teacher Organization – None
- C. Athletic Boosters – None
- D. Athletic Director – None
- E. Fine Arts/Music Boosters – None
- F. District Administrator – Dr. Anderson provided an update on his take-a-ways from the State School Board Convention that was held January 23<sup>rd</sup> through January 25<sup>th</sup>. He was able to attend many sessions with interesting speakers. He noted that the sessions seemed to be geared to larger districts instead of the small to medium sized districts.
- G. Middle/High School Principal – Dr. White stated that his notes were as written. Cookies & Cram held January 10<sup>th</sup> prior to Parent Teacher Conferences was well attended. The Junior Class is preparing for ACT Testing that will be held on Wednesday, February 20<sup>th</sup>. The new cell phone procedure for the high school was implemented February 1<sup>st</sup> and is going well.

- H. Elementary Principal – Mrs. Bond stated that her notes were as written. She also wanted to congratulate the Math Team who received a 5<sup>th</sup> place out of 9 schools at the Regional Math Meet at UW-Whitewater. Eight students were chosen to be published in the Southern Lakes Anthology and will attend a reception on May 21<sup>st</sup>. The Building Leadership team will have a full-day work day on Tuesday, February 19<sup>th</sup>.
- I. School Board – K. Granberg inquired as to the status of the FACE position. Dr. White advised that currently there is only one candidate. Dr. White said that there might be a part time option for the position as well as options involving different class offerings. At this time, the district is not committed to any option. D. Ripple reported on the Delegate Assembly held at the State School Board Convention. All of the resolutions were passed, and school safety was the hot topic. D. Woss was an anthology judge and said that she was impressed with all of the talented kids that participated.

#### IV. ACTION ITEMS

##### A. Approval of Consent Agenda

###### 1. School Board Minutes

Approve the minutes of the Regular School Board meeting on January 14, 2019

###### 2. Bills Payable

Approve bills payable for January 2019, Funds 10, 27 and 50 check numbers 69345-69508 and Fund 60 check numbers 6373-6384 for a total of \$687,326.70

D. Ripple/K. Granberg motion and second to approve the consent agenda as presented, carried 4-0.

##### B. Personnel Transactions

K. Granberg/D. Woss motion and second to approve the personnel transactions listed on the February 11, 2019 Personnel Transaction sheet, carried 4-0.

##### C. Approval of Saturday, March 9, 2019 at 8:00 a.m. for the next Board work session.

K. Granberg/ D. Woss motion and second to have the next Board work session on Saturday, March 9, 2019 starting at 8:00 a.m. in the High School Board Room, carried 4-0.

##### D. Approval of Friday, March 15, 2019 at 2:45 p.m. for the next Board/Staff Conversation

K. Granberg/D. Ripple motion and second to have the next Board/Staff conversation on Friday, March 15 in the Middle/High School Commons starting at 2:45 p.m., carried 4-0.

##### E. Approval of the Memorandum of Understanding for the School Resource Officer

K. Granberg/D. Ripple motion and second to approve the presented Memorandum of Understanding for the School Resource Officer between the Village of Williams Bay, the Williams Bay Police Department and the Williams Bay School District, carried 4-0.

##### F. Approval of the School Resource Officer Policy #882.1

No action was taken as the School Resource Officer Policy #882.1 was approved at the January 14, 2019 Board of Education Meeting.

##### G. Approval of the Job Description for the Business Manager

D. Ripple/K. Granberg motion and second to approve the revised Business Manager's Job description as presented, carried 4-0.

H. Approve 2018 – 2019 Calendar modification due to inclement weather

D. Ripple/D. Woss motion and second to modify the 2018 – 2019 school calendar by changing Thursday, February 28 from an in-service day to a student day and revert back to our original end of the school year calendar due to our inclement weather closings, carried 4-0.

V. DISCUSSION ITEMS

A. Discussion on the 2019-2020 School Calendar

Dr. Anderson presented a draft copy of the 2019-2020 school calendar. He noted that there were additional in-service days added and a two week break at Christmas. Discussion followed.

B. Discussion on proposal for transcribed credits

Dr. White would like to make a change to our compensation plan starting in the 2019-2020 school year. This plan would compensate teachers for teaching transcribed credits. Dr. White explained what transcribed credits are and that Gateway Technical College's curriculum must be used. His proposal is to compensate teacher's \$500 for developing and aligning transcribed credit courses to technical college standards as approved by the District Administrator or designee. Discussion followed.

C. K-12 PBIS Presentation

Mrs. Mitchell, Mrs. Lile, Mrs. Dowden, Miss Tetzke and Mrs. Terrill gave a presentation regarding PBIS. The presentation focused on what PBIS was, how it was being implemented in the Elementary, Middle and High Schools and the results that have been achieved. The main goal of PBIS is to shift the emphasis away from concentrating on negative behaviors and focusing on positive expectations and interactions. The process of implementing PBIS takes between 3-5 years. During the first year, which our schools are currently in, there is a lot of trial, error and revisions taking place. Mrs. Mitchell, Mrs. Lile and Mrs. Dowden explained how PBIS is used in the elementary school, how positive behavior is recognized and how both the parents and students are responding. Miss Tetzke and Mrs. Terrill explained how the middle and high school build the elements presented in the elementary school as the student moves through the upper grade levels.

D. Review of Staff and Student Parking Lot Proposal for Engineering Services

Dr. Anderson presented to the Board a proposal from Kapur & Associates for designing the bid documents and overseeing the bidding and constructions project for our student and staff parking lots. The services are expected to cost between \$17,000 and \$20,000 with the project to cost between \$400,000 and \$500,000. If the Board thinks that this is going to be a priority project then Dr. Anderson will sign the proposal, but if it is not, he does not want to waste the money. Discussion followed. It was decided that we should engage Kapur & Associates.

VI. Public Comments

None

VII. ADJOURN

At 8:06 pm., K. Granberg/D. Ripple motion and second to adjourn the meeting, carried 4-0.

Karolyn Nelson, Clerk  
ds: 02/14/19