

WILLIAMS BAY SCHOOL  
BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING  
Monday, January 14, 2019

Board Members Present: K. Granberg, J. Lothian, K. Nelson, D. Ripple, D. Woss

Absent: None

Administration Present: District Administrator Dr. W. Anderson  
Middle/High School Principal Dr. W. White  
Elementary School Principal A. Bond  
Assistant for Business C. Reynolds

Absent: None

Guests: Eleven

I. CALL TO ORDER

President Lothian called the meeting to order at 6:30 pm.

- II. ADJOURN INTO CLOSED SESSION PURSUANT TO SS19.85 (1) (c) (f) PERONNEL ISSUES to discuss the results of the District Administrator's evaluation. D. Woss / K. Nelson motion and second to adjourn into closed session by a roll call vote: K. Granberg – aye; J. Lothian – aye; K. Nelson – aye; D. Ripple – aye; D. Woss – aye, carried. The District Administrator's evaluation was discussed.

III. RECONVENE INTO OPEN SESSION

K. Granberg/D. Ripple motion and second to reconvene into open session by a roll call vote at 6:58 pm: K. Granberg – aye; J. Lothian – aye; K. Nelson – aye; D. Ripple – aye; D. Woss – aye, carried.

President J. Lothian called the meeting to order at 7:04 pm. The Pledge of Allegiance was said.

IV. COMMUNICATION AND PUBLIC COMMENTS

None

V. REPORTS

- A. Student Representatives – T. Pollak reported that the spring blood drive is to be held in May and students are working on getting it organized. The Mitten Tree held in December was able to help 25 district families with toys, clothes and additional needed items. There has been no additional discussions about changes to graduation.
- B. Parent-Teacher Organization – None
- C. Athletic Boosters – The Holiday Basketball Tournament that was held December 27<sup>th</sup> and 28<sup>th</sup> went very well. There are no final figures on attendance or money raised at this time.
- D. Athletic Director – The Winter sports season is back in full swing after the holiday break. There will be a 6<sup>th</sup> Grade Boys Basketball Tournament held on January 25<sup>th</sup>, 2019 with eight teams participating. Both the Elementary and High School gyms will be utilized. M. Coolidge also stated that he and Dr. Anderson attended a WIAA Gymnastics Co-op meeting with other Athletic Directors at Central High School on January 10, 2019. At the meeting, the future of co-op gymnastics was discussed. There will be more information to come but it was noted that Williams Bay will continue to be able to compete.

- E. Fine Arts/Music Boosters – None
- F. District Administrator – Dr. Anderson provided the board with a reminder of the special Board of Education Meeting that will be held next Monday, January 21<sup>st</sup> at 6:00 pm. He also updated the board on a meeting that was held with Jay Marino and the administrators on December 18, 2018. During this meeting, the administrators discussed preparations and next steps for the Continuous Improvement initiative. The next meeting will be with the Board, possibly on a Saturday work day.
- G. Middle/High School Principal – Dr. White noted that his notes were as written. About 17 alumni were present for the Alumni Conversations held last week. Dr. White reported that most of the alumni speakers were Freshmen, but there were also approximately three upper classmen as well. The speakers did an excellent job in their presentations. Dr. White also noted that the school is gearing up for first semester exams next week.
- H. Elementary Principal – Mrs. Bond noted that her notes were as written. She also provided an update on PBIS – that it is going well. There is a 50-point board that is getting full as well as a 100-point board that has a couple of students on it. The school also working through some challenges regarding the “swamp of change.”
- I. School Board – D. Woss commented on the alumni speakers that were back last week. She noted most were from four-year degree schools and she would like to see representation from other segments as well. She stated that the presentations were informative and there were positive comments. D. Ripple stated that the WASB Convention was next week. He noted that he would make the resolutions available to the board to be reviewed.

VI. ACTION ITEMS

- A. Approval of Consent Agenda
  - 1. School Board Minutes
    - Approve the minutes of the Regular School Board meeting on December 10, 2018
  - 2. Bills Payable
    - Approve bills payable for December 2018, Funds 10, 27 and 50 check numbers 69182-69344 and Fund 60 check numbers 6347-6372 for a total of \$745,925.85
    - D. Ripple/K. Granberg motion and second to approve the consent agenda as presented, carried 5-0.
- B. Personnel Transactions
  - K Granberg/D. Woss motion and second to approve the personnel transactions listed on the January 14, 2019 Personnel Transaction sheet, carried 5-0.
- C. Approval of Open Enrollment Caps for the 2019 – 2020 School Year
  - K Granberg/ D. Woss motion and second to set the following Open Enrollment Caps for the 2019 – 2020 school year: 4K – 45 students; 5K – 45 students; 1<sup>st</sup> grade – 54 students; 2<sup>nd</sup> grade – 54 students; 3<sup>rd</sup> grade – 57 students; 4<sup>th</sup> grade – 57 students; 5<sup>th</sup> grade – 60 students; 6<sup>th</sup> grade – 60 students; 7<sup>th</sup> grade – 60 students; 8<sup>th</sup> grade – 60 students; 4K-12 Speech – 39 students; and 4K-12 Multi-categorical – 60 students, carried 5-0.
- D. Approval of the Memorandum of Understanding for the School Resource Officer
  - K Granberg/D. Woss motion and second to table the motion for consideration at the Monday, January 21, 2019 meeting.
- E. Approve David Ripple to vote at his discretion at the WASB Delegate Assembly in January 2019.

K Nelson/K Granberg motion and second to give David Ripple the authority to vote on any and all issues discussed at the WASB General Assembly as he believes best represents the needs and desires of our school district, carried 5-0.

F. Approve 2018 – 2019 Calendar Modification

D. Woss/D. Ripple motion and second to modify the 2018 – 2019 school calendar to dismiss Middle/High School students at 1:00 pm and Elementary students at 1:45 pm on June 4 and June 5 and not to have any students come to school on June 6. Staff members will put in their regular hours for each of these three days, carried 4-1. K. Granberg voting “no.”

G. Approve School Resource Officer Policy #882.1

D. Ripple/D. Woss motion and second to approve the presented policy on the School Resource Officer Policy #882.1, motion carried 5-0.

VII. DISCUSSION ITEMS

A. Readers/Writers Workshop Presentation

Kay Connley, Abby Landgraf and Brooke Lile gave a presentation on the Readers/Writers Workshop Model that has been in use in the elementary and middle schools. The group provided highlights on how the program works, how it is being received by the staff as well as the students and shared some staff successes and challenges. Examples of elementary and middle school students’ work were also shared.

B. Discussion on when to hold the next Board/Staff conversation

Dr. Anderson would like to set a date for the next Board/Staff conversations. The staff values these opportunities and it might be a good time to start discussions around what qualities the staff would like to see in their next District Administrator. Discussion followed. During the discussion, it was noted that March 15, 2019 at 2:45 pm was an agreeable date and time. Dr. Anderson will put this as an action item in February.

C. Discussion on when to hold the next Board work session

Discussion was held regarding a date to hold the next Board work session. Dr. Anderson will forward a list of Saturdays to get an agreeable date to hold the session.

D. Review revised of job description for Business Manager

The revised Business Manager job description was presented. Dr. Anderson and C. Reynolds met to ensure that an accurate description of her present duties and job responsibilities were represented. Dr. Anderson’s intention is to post the job after tonight’s meeting and hold interviews for the position mid-February with the goal of having a candidate for approval in late February/early March.

VIII. ADJOURN

At 8:23 pm., D. Woss/K. Granberg motion and second to adjourn the meeting, carried 5-0.

Karolyn Nelson, Clerk  
ds: 01/15/19