

143 CONSULTANTS TO THE BOARD

The modern school system is a complex organization established to provide a high-quality educational program for students who live in a changing and highly complex society. To pursue its educational mission and to protect the public's financial investment in the schools, the Board will from time to time engage the services of qualified professional consultants to provide new insights and ideas for dealing with especially difficult problems and/or to provide special services which our present staff is unable to provide. The kinds of assistance sought from consultants may include, but will not necessarily be limited to:

1. Conducting fact-finding studies, surveys, and research;
2. Providing counsel or services requiring special expertise;
3. Assisting the Board in developing policy and program recommendations.

When necessary and appropriate, the Board will require submission of a written proposal, which can be incorporated into a contract or purchase order if it satisfies the wishes of the Board. Proposals will detail:

1. The specific objectives to be accomplished by the consultant;
2. The specific tasks to be performed;
3. The procedures to be used in carrying out the tasks;
4. The target dates for the completion of tasks;
5. The method to be used to report results to the Board and/or to deliver any "product" (e.g., long-range plan, codified policy manual, etc.) to the Board;
6. Evaluation procedures;
7. Cost of services.

The District Administrator will establish procedures necessary to effect an efficient working relationship between the consultant and the Board and/or staff members.

Obtaining bid estimates for goods and/or services do not fall within the parameters of this policy.

APPROVED: November, 11, 2002

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REVIEWED: December 21, 2020