

210 ADMINISTRATIVE GOALS

Proper administration of the Williams Bay School District is vital to a successful educational program. The general purpose of the District's administration shall be to lead, coordinate and supervise, under the policies of the Board, the creation and operation of an environment in which students work and learn most effectively. Administrative duties and functions should be designed, implemented and evaluated in terms of the contributions made to improving instruction and learning.

The Board shall rely on its chief executive officer, the District Administrator, to provide at the District level the professional administrative leadership demanded by such a far-reaching goal.

The District's administrative organization shall be designed so that all divisions and departments are part of a single system guided by Board policies, which are implemented through the District Administrator. Principals are expected to administer their units in accordance with Board policy and the District Administrator's rules and procedures.

The District Administrator and each Principal shall have the authority and responsibility necessary for his or her specific administrative assignment. Each shall likewise be accountable for the effectiveness with which the administrative assignment is carried out. The Board shall be responsible for clearly specifying requirements and expectations of the District Administrator, then holding the District Administrator accountable by evaluating how well those requirements and expectations have been met. In turn, the District Administrator shall be responsible for clearly specifying requirements and expectations for all other administrators, then for holding each accountable by evaluating how well requirements and expectations have been met.

Major goals of administration in the Williams Bay School District are to:

- Increase student achievement by implementing the Wisconsin Department of Public Instruction's accountability measures in student assessment, educator effectiveness, and high expectations;
- Create a District environment that fosters physically and emotionally safe schools and promotes healthy living concepts;
- Develop a master plan for future District facility development;
- Enhance staff and student use of technology for learning;
- Create a consistent, positive message to community member. Parents and potential students about the District;
- Maximize the use of financial resources in the District and explore external funding.

LEGAL REFERENCE: Wisconsin Statutes, Section 118.24 (General School Operations; School District Administrator)

APPROVED: December 9, 2002

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