

225 EVALUATION OF DISTRICT ADMINISTRATOR

The School Board shall complete a formal evaluation of the District Administrator's performance by January 15 each year.

The evaluation shall be based upon the District Administrator's duties and responsibilities as outlined in the job description. The Board shall furnish the District Administrator with the procedure and instrument to be used for his/her evaluation at the start of the contract year. The School Board shall provide a written evaluation summary to the District Administrator in a conference with the full Board. There will be a complete and frank discussion of all items on the evaluation summary to enable the District Administrator to have a thorough understanding of the evaluation's conclusions.

Such evaluation shall be carried out in conjunction with the annual evaluations of the Principals. A copy of the evaluation will be placed in the District personnel file.

The members of the School Board will also do a self-review of their performance each year in conjunction with the evaluation of the District Administrator. The District Administrator will also be asked to provide feedback to the School Board on their performance and his/her recommendations for improvement.

LEGAL REFERENCE: Wisconsin Statutes, Section 118.24 (General School Operations; School District Administrator), 121.29(1) (q) Wisconsin Administrative Code, P1 8.01 (2) (q)

CROSS-REFERENCE: Wisconsin Statutes, Section 153, Evaluation of Board Operations
Board Policy 231, District Administrator (Job Description)

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