

374 FUND-RAISING ACTIVITIES BY STUDENTS

Fundraising activities shall center on the needs of the organization or group of students as spelled out in the group's objectives and, as appropriate, to the needs of the group for social activities. At grades 6 -12, each qualified, recognized student organization, club or class shall be permitted to have a maximum of one major fundraiser per year. Each organization shall be allowed to participate in minor fundraisers as deemed appropriate by the building principal. A major fundraiser is defined as an activity occurring for more than three days and/or with the expectation of raising a minimum of \$1,000. The building principal will have the discretion to determine if a fundraiser is to be designated as a student organization's major fundraiser for the year. If an organization, because of special circumstances, needs to raise additional funds they may petition the District Administrator for another major fundraiser.

Fundraising activities must be planned and conducted in such a manner that they comply with all applicable laws and statutes. Further, fundraising must comply with the rules and regulations of the Board.

Students shall not be required to participate in any campaign to raise funds for any purpose. Students may not receive any monetary incentive for participating in any fundraising campaign.

Students under the age of 12 shall be permitted to participate in door-to-door fundraising activities provided written approval has been obtained from the student's parent/guardian. Students under the age of nine or each group containing one or more students under the age of nine must be physically accompanied by a parent or a person at least 16 years of age when working in a fundraising activity.

Booster clubs or parent organizations may have a maximum of three (3) fundraisers per calendar year that involve door-to-door sales by students. The parent group will be responsible for collecting funds.

The Williams Bay School District recognizes that many new and exciting tools exist to rapidly and easily raise funds online. Online fundraisers must follow the same process as off-line fundraisers and be pre-approved by the designated administrator.

All funds raised by student organizations/clubs under this policy for the organization's/club's specific activities shall be under the fiduciary control of the Board and shall be managed by the District as agency funds following sound business practices and generally accepted accounting principles similar to other District funds. All purchase orders, monies, and checks are to be handled through the designated school secretary. Money collected should be turned in to the building office daily. No money should be left in any classroom or teacher/student's account. A complete financial report is to be given to the principal after the fund-raising activity.

LEGAL REFERENCE: Wisconsin Statutes, Sections 103.23 (Employment Regulations; Age Minimum), 103.64 (Employment Regulations), 118.12

APPROVED: January 13, 2003

REVISED: July 10, 2017

February 22, 2021