

## **422 ADMISSION OF NON-RESIDENT STUDENTS** (other than Open Enrollment Students)

Non-resident students may be accepted as tuition students in the Williams Bay School District under the following conditions:

- Space is available and an appropriate program can be provided. Admission of the student will permit the maintenance of the class size established as educationally optimum by the School District.
- Admission is subject to the official release of the sending District, to review of the educational records, and to the administration of appropriate educational, physical, social, psychological, and psychiatric examinations. Nothing in this policy shall prevent the District from denying the admission of a student during the term of his/her expulsion from another school district.
- Payment of tuition which is set annually.
- Transportation will not be provided if the student lives outside the District.

### **Non-Tuition Students**

#### **Future Residents**

Upon proper application, the children of families residing in Wisconsin who expect to become residents of this School District during a given semester and who have signed a contract to buy, build or lease a residence in the District, shall be admitted to any school on or after the beginning of the semester during which they expect to become residents, regardless of the size of classes to which such children may be assigned. The application shall be accompanied by a written declaration of the parent or legal custodian that the parent or legal custodian will establish residence in the School District by a specified time. Tuition shall be waived to the extent permitted by law. If the parent or legal custodian establishes residence in the School District within such nine (9) school weeks, the School Board shall refund the tuition fee. If such residence is not established there shall be no refund of the tuition fee but another written application for enrollment may be filed for the next succeeding nine (9) school weeks upon prepayment of a tuition fee. The School Board may permit the pupil to reenroll. If the parent or legal custodian establishes residence in the school district within the second nine (9) school weeks, the School Board shall refund the tuition fee for the second nine (9) school weeks. Transportation, however, will be the responsibility of the parent or guardian.

#### **Former Students**

All students who are residents of the District at the beginning of the school year may finish the school year without the payment of tuition even though the student moves out of the School District before the close of the school year.

Once a student has gained senior status and was a resident of the School District at the time of gaining such status, he/she may finish the whole senior year without payment of tuition even though he/she moves out of the School District before the close of the school year. In either case, transportation will be the responsibility of the parent or guardian.

The District shall also allow former students to attend tuition-free under additional circumstances as outlined in state law. A student who is no longer a resident of the District may complete the school year in the school the student is attending without payment of tuition if the student was a resident of the District on either the 3<sup>rd</sup> Friday in September or the 2<sup>nd</sup> Friday in January of the current school year and the student was enrolled in the District for at least 20 school days in the current school year.

A former student must be allowed to attend a school in the District in the current school year without payment of tuition if all of the following criteria apply: The student

1. Was a resident of the school district on the 2<sup>nd</sup> Friday in January of the previous school year.
2. Was enrolled in the school district continuously from the 2<sup>nd</sup> Friday in January of the previous school year to the end of the previous school year.
3. Moved out of the district after the 1<sup>st</sup> Monday in February in the previous school year.
4. Continues to be a resident of Wisconsin.

In any case, transportation will be the responsibility of the parent or guardian.

Enrollment of part-time students who are non-residents will not be permitted if such enrollment requires a class size above the desired maximum number of students.

LEGAL REFERENCE: Wisconsin Statutes, Section 121.76 – 121.84 (Tuition Payments)  
121.84(1)(a)2, 121.84(4)

APPROVED: February 10, 2003  
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