## 522.4 STAFF ETHICS

An effective educational program requires the services of men and women of integrity, high ideals and human understanding. To maintain and promote these essentials, all employees of the Williams Bay School District are expected to maintain high standards in their school relationships. These standards include the following:

- The placement of the welfare of children as the first concern of the school system.
- Recognize basic dignities of all individuals with whom they interact in the performance of duties.
- The maintenance of just and courteous professional relationships with students, parents, staff members and others. It is important for students and staff members to communicate verbally and otherwise in an appropriate and respectful manner.
- Exercise due care to protect the mental and physical safety of students, colleagues, and subordinates.
- The maintenance of their own professional development to stay current in their fields of work.
- The transaction of all official business with the properly designated authorities of the school system.
- Keep in confidence legally confidential information as they may secure.
- Avoid accepting anything of value offered by another for the purpose of influencing judgment.
- The establishment of friendly and intelligent cooperation between the community and the school system.
- Restraint from using school contacts and privileges to promote partisan politics, sectarian religious views, or selfish propaganda of any kind.
- Directing any criticism of other staff members or of any department of the school system toward the building principal and/or District Administrator.
- The proper use and protection of all school properties, equipment, and materials. Adhere to the policies of the Board.

APPROVED: March 10, 2003 REVISED: November 13, 2017 May 24, 2021