730   BUILDING AND GROUNDS MANAGEMENT/MAINTENANCE

The Board shall be responsible for the overall care and maintenance of school property and shall annually establish an annual building maintenance schedule. To maintain the buildings, grounds, playgrounds, and equipment at an acceptable standard, to repair, alter or improve properties, and to plan and construct new facilities all commensurate with the requirements of the educational program requires the services and skill of many trained persons.

The district will continue to evaluate and improve upon its program of maintenance and repair in all its facilities. The Director of Building and Grounds shall prepare and submit to the District Administrator a plan for maintenance and repair of all facilities, including buildings, equipment, mechanical systems, general and special landscape conditions, and the like.

The plan shall provide for a programmed schedule of necessary, corrective, and preventive maintenance, repairs, remodeling, and construction. Annually, the Director of Building and Grounds shall submit to the District Administrator a district maintenance program status report, based on a thorough annual inspection of each facility. The status report shall indicate:

a. The extent to which the goals of the programs have been achieved
b. The relationship of maintenance goals and requests to manpower and man-hour resources
c. Identify areas of major concern, if any and make recommendations on how to alleviate the problem(s) identified.

Staff requests for maintenance shall be handled in accordance with established procedures

The district shall make every attempt to find ways to save energy, while at the same time maintaining a comfortable environment for staff, students and community members.

LEGAL REFERENCE: Wisconsin Statutes, Sections 1.12, 120.12 (5), 121.02 (1) (i)
                          Wisconsin Administrative Code PI 8.01 (2) (i)

CROSS REFERENCE: 733 (Energy Conservation)

APPROVED: May 12, 2003
REVIEWED: December 11, 2017
APPROVED: January 8, 2018, December 20, 2021

Williams Bay School District
Williams Bay, Wisconsin