

Williams Bay School District

Position Title: 4K-5 Reading Interventionist / District Reading Specialist

Reports to: Elementary Principal and District Administrator

Job Goals:

4K-5 Reading Interventionist

The Interventionist's focus is to support teachers in providing strong universal reading curriculum with necessary differentiation, in addition to providing Tier 2 and 3 reading intervention for identified students.

District Reading Specialist

The District Reading Specialist provides curricular leadership for 4K-12 reading/literacy and to fulfill the duties of the Reading Specialist as defined by Wisconsin Statute 118.015.

Required Qualifications:

- Master's degree in reading
- Reading Specialist Certification by the State of Wisconsin
- Understands the district's reading curriculum and grade level expectations.
- Demonstrates knowledge of and experience with curriculum research of effective instructional strategies in the area of reading.
- Demonstrates knowledge of and experience with student assessment tools and data analysis for programs.
- Exhibits strong skills in working collaboratively and effectively with colleagues.
- Practices reflection regularly seeking to improve their own professional practice.

Performance Expectations:

4K-5 Reading Interventionist

- Provides remedial instruction to students who have been identified as having reading deficiencies.

- Instructs individuals and small groups of students for the purpose of improving reading achievement.
- Communicates with regular classroom teacher at least twice monthly, sharing progress data and methods of instruction, discussing next steps in the classroom and during intervention.
- Communicates with parents about the intervention being provided and direct parents how they can support the student's development in reading at home.
- Monitors progress data at least quarterly and maintain accurate records of student progress.
- Develops and assist teachers and administrators with implementation of student evaluation and intervention procedures in Response to Intervention.
- Provides leadership in developing processes with testing and identification of struggling readers.
- Assists with interpretation of formal and informal diagnostic test data that inform classroom teacher instruction.
- Provides leadership and assist in conducting ongoing progress monitoring data analysis for students in grades K-5
- Provides insight and intervention guidance during monthly collaboration meetings.

District Reading Specialist

- Develops, implement, and assist with articulation of the scope and sequence of the PreK-8 basic reading and content reading skill components in a comprehensive reading program.
- Is a resource person to classroom teachers to implement the reading curriculum and maximize the use of existing materials and resources in varied and innovative ways that enhance student learning.
- Assists with selection and administration of appropriate test instruments for assessing growth of students in the developmental reading program.
- Establishes a program of assessment, which allows for pre and post-testing, continuing diagnosis and diagnostic teaching.
- Works with teachers in situations that call for corrective or remedial reading instruction.
- Serves as a resource to the board and administration in areas of reading instruction and curriculum.
- Serves as liaison between the School District and the parents and community of Williams Bay as matters relate to the reading program, its scope, goals, and achievement.
- Performs other duties and responsibilities assigned by the Building Principal or District Administrator.

Terms of Employment:

Salary and work year to be established by the School Board of the Williams Bay School District. Evaluation:

The employee shall remain free of any alcohol or illegal substance and shall not use controlled substances (other than as prescribed) in the workplace throughout his/her employment in the District.

Evaluation:

Performance of this job will be evaluated annually in accordance with provisions of Board of Education's policy on evaluation of Performance for teachers.

APPROVED: April 26, 2021