Williams Bay School District

Position Title: 4K-5 Mathematics (Title I) Interventionist / District Math Specialist

Reports to: Elementary Principal and District Administrator

Job Goal:

4K-5 Math Interventionist
The Interventionist's focus is to support teachers in providing strong universal Mathematics curriculum with necessary differentiation, in addition to providing Tier 2 and 3 Mathematics intervention for identified students.

Required Qualifications:

- Masters degree in Mathematics instruction or Math Intervention Specialty Certificate preferred
- Certification as an Elementary Teacher by State of Wisconsin
- Understanding of the district's Mathematics curriculum and grade level expectations
- Demonstrate knowledge of and experience with curriculum research of effective instructional strategies in the area of Mathematics.
- Demonstrated knowledge of and experience with student assessment tools and data analysis for programs.
- Exhibits strong skills in working collaboratively and effectively with colleagues.
- Practices reflection regularly seeking to improve their own professional practice.

Performance Expectations:

4K-5 Mathematics Interventionist

- Provides remedial instruction to students who have been identified as having Mathematics deficiencies.
- Instructs individuals and small groups of students for the purpose of improving Mathematics achievement.

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- Communicate with regular classroom teacher at least twice monthly, sharing progress data and methods of instruction, discussing next steps in the classroom and during intervention.
- Communicate with parents about the intervention being provided and direct parents how they can support the student's development in Mathematics at home.
- Monitor progress data at least quarterly and maintain accurate records of student progress.
- Develop and assist teachers and administrators with implementation of student evaluation and intervention procedures in Response to Intervention.
- Provide leadership in developing processes with testing and identification of struggling Mathematics students.
- Assist with interpretation of formal and informal diagnostic test data that inform classroom teacher instruction.
- Provide leadership and assist in conducting ongoing progress monitoring data analysis for students in grades 4K-5.
- Provide insight and intervention guidance during monthly collaboration meetings.

District Math Specialist

- Provide insight and intervention guidance during monthly collaboration meetings.
- Develop, implement, and assist with articulation of the scope and sequence of the PreK-8 basic math and content math skill components in a comprehensive math program.
- Be a resource person to classroom teachers to implement the math curriculum and maximize the use of existing materials and resources in varied and innovative ways that enhance student learning.
- Assist with selection and administration of appropriate test instruments for assessing growth of students in the developmental math program.
- Establishes a program of assessment, which allows for pre- and post-testing, continuing diagnosis, and diagnostic teaching.
- Works with teachers in situations that call for corrective or remedial math instruction.
- Serves as a resource to the board and administration in areas of math instruction and curriculum.
- Serves as liaison between the School District and the parents and community of Williams Bay as matters relate to the math program, its scope, goals, and achievement.
- Performs other duties and responsibilities assigned by the Building Principal or District Administrator.

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Terms of Employment:

Salary and work year to be established by the School Board of the Williams Bay School District.

The employee shall remain free of any alcohol or illegal substance and shall not use controlled substances (other than as prescribed) in the workplace throughout his/her employment in the District.

Evaluation:

Performance of this job will be evaluated annually in accordance with provisions of Board of Education's policy on evaluation of Performance for teachers.

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